

Town of Johnsburg
October 1, 2024

AMENDED OCTOBER 11, 2024

In Attendance: Kevin Bean – Supervisor Anna Bowers – Councilperson
Paul Heid – Councilperson Arnold Stevens – Councilperson
Jim Williams – Councilperson Jean Comstock – Town Clerk

AMENDMENT - TENTATIVE BUDGET PRESENTED TO THE TOWN BOARD

1. Pledge of Allegiance – led by Amy Sabattis
2. Call to Order the Regular Meeting at 7:00PM
3. Approve the Minutes of the September 17, 2024 Meeting Minutes
RESOLUTION # 169 – 24
Mr. Heid made a Motion to approve the Minutes from September 17, 2024 and moved its passage with a Second Motion from Mr. Williams. With the following Members voting in favor of the Resolution, it is carried. Ayes – 5 (Bean, Bowers, Heid, Stevens, Williams); Nays – 0. Ms. Bowers – just a note from #8 in the Meeting Minutes – we’ve had great conversations on this and I’d like to go ahead and put an ad in newspaper for Letters of Interest from realtors for the sale of the Town Properties.
4. Resolution to Approve the Proposal for Audit Services
Supervisor Bean – RFP went out for Sewer; audit is required for bonding of sewer; per USDA and Comptroller’s Office.
RESOLUTION # 170 – 24
Ms. Bowers made a Motion to approve the Proposal for Audit Services and moved its passage with a Second Motion from Mr. Stevens. With the following Members voting in favor of the Resolution, it is carried. Ayes – 5 (Bean, Bowers, Heid, Stevens, Williams); Nays – 0.
5. Resolution to Approve the Highway Contract – Supervisor Bean - Mr. Heid and I worked with negotiating team with highway department; came to a reasonable agreement for all; the rest of the Board has seen the contract and approves; Mr. Williams – has the Highway Department signed; Supervisor Bean – they will from this resolution.
RESOLUTION # 171 – 24
Mr. Heid made a Motion to approve the Highway Contract and moved its passage with a Second Motion from Ms. Bowers. With the following Members voting in favor of the Resolution, it is carried. Ayes – 5 (Bean, Bowers, Heid, Stevens, Williams); Nays – 0.
6. Resolution to Authorize Town Subsidy of Winter Youth Ski Program – Mr. Williams - learn to Ski Program Gore Mountain offers to school students; this is for the Town to help subsidize the program; \$150 per student - \$50 per resident with the Town subsidy.
RESOLUTION # 172 – 24
Mr. Williams made a Motion to approve the Town Subsidy of the Winter Youth Ski Program and moved its passage with a Second Motion from Mr. Heid. With the following Members voting in favor of the Resolution, it is carried. Ayes – 5 (Bean, Bowers, Heid, Stevens, Williams); Nays – 0.

7. Resolution for Merchant Account for Transfer Station – Mr. Williams – the next two resolutions are for the Transfer Station and the scales; maybe through Square or Community Bank; credit cards will be used once scales are in; 3% processing fee will be added.

RESOLUTION # 173 – 24

Mr. Heid made a Motion to approve setting up the Merchant Account for the Credit Card Payments at the Transfer Station and moved its passage with a Second Motion from Ms. Bowers. With the following Members voting in favor of the Resolution, it is carried. Ayes – 5 (Bean, Bowers, Heid, Stevens, Williams); Nays – 0.

8. Resolution to set the C&D rate at Transfer Station – Mr. Williams – set a price for C&D at the Transfer Station – committee looked at the cost .15/lb.; once scales are calibrated and operational it will be ready to go; credit card purchases will be for the exact amount; yellow punch cards will now be in 50 cent increments.

RESOLUTION # 174 – 24

Mr. Williams made a Motion to approve the C&D rate at .15 at the Transfer Station and moved its passage with a Second Motion from Mr. Heid. With the following Members voting in favor of the Resolution, it is carried. Ayes – 5 (Bean, Bowers, Heid, Stevens, Williams); Nays – 0.

9. Resolution to Set Date(s) for Budget Workshop(s); October 8, 2024 at 6:00PM at Tannery Pond; Ms. Bowers - Danae & Jean have been diligent keeping us all on track; I'm voting yes, but the bare minimum of notice isn't good for the community; timing of getting the information out to have the community ask questions before the final budget.

RESOLUTION # 175 – 24

Mr. Williams made a Motion to approve the October 8, 2024 for the Budget Workshop and moved its passage with a Second Motion from Mr. Heid. With the following Members voting in favor of the Resolution, it is carried. Ayes – 5 (Bean, Bowers, Heid, Stevens, Williams); Nays – 0.

10. Resolution for Authorization for Disposal of Tires and Budget Line Amendment – Mr. Williams, we've had a stockpile of tires at the transfer station for several years now; cost was a problem; Mr. Heid brought Hoosick Tire to the table; over 2,000 tires \$2.76 per tire average; the savings was immense compared to Waste Management; we were collecting for tires all along; funding from past revenues for drop off of tires.

RESOLUTION # 176 – 24

Mr. Stevens made a Motion to approve the disposal of tires through Hoosick Tire and the Budget Line Amendment and moved its passage with a Second Motion from Mr. Heid. With the following Members voting in favor of the Resolution, it is carried. Ayes – 5 (Bean, Bowers, Heid, Stevens, Williams); Nays – 0.

11. Committee Reports

Paul Heid

- Emergency Response Committee – considerable amount of work to do; support from County and State; will meet with someone from the County to get information; it will take time, have a good start on it. Coordinate and get it together should there be a catastrophe;
- Highway Committee – meeting coming up soon; to be blunt it was a painless experience, productive, polite and professional;
- Solid Waste – Mr. Williams keeping us up to date.

Anna Bowers

- Sub-committee for Parks department for revenue; some people asked how the committees work; they are volunteer, very grateful for that; these committees make recommendations only; Occ Tax – bring recommendations to the Board; it is important to clarify what their purpose is; some are co-chaired by volunteers; committees are working really well right now, can't micromanage, standards maybe put in place; maybe rotating co-chairs/leadership; changing it up every two-years or so; just some food for thought with all of our committees; Bean – I've worked with volunteers a lot and you don't want to burn them out.
- Occ Tax – due today; hope all were turned in
- Marketing – proposal from Garnet Signs – approximately \$1,000 each; installation can be done inhouse.

Supervisor Bean

- At DPW meeting with Scott Royal – County will be taking over the hauling for the Town; it will be a significant savings for the Town compared to Waste Management. Pete Hoskins – great representative with Scott at the County; he's been very helpful to us; Bean – they see it as a major expenditure for Towns in the area; Hoskins – 60% is hauling not materials; Bean – I will have additional information at the next meeting.

Jim Williams

- Solid Waste committee – good work and progress; continuing to work and look at the data and improvements we can make with vendors starting in January;
- Sewer – out to bid; in the Contract Reporter and newspapers; Cedarwood working with us on this; pre-bid meeting and bid opening; hoping to have a recommendation the first meeting in November to have a contractor ready to go.
- Parks – new timing building/snack hut put in place; ORDA now working on the finishing touches to it; matches the Minder Lodge in appearance; recommendations for the December meeting.

Arnold Stevens

- Senior Citizens – the Town Board supports the youth organizations; we need to touch base with our senior citizens; what services are available to them; Gore Mountain Sr. Group – have enjoyed a few events; dinner and show in LG; cruise on Raquette Lake; picnic at Fish Hatchery summer picnic; Sr. Meal site – they serve 25 meals per day – drivers are volunteer; Sr. Transportation is a question – contacted the Office for the Aging – Deanna -what is available; 1st and 3rd Thursday of each month – seniors to go to Glens Falls; there are volunteer drivers for medical appointments; right now there is only one driver to provide medical transport; County does pay mileage if anyone is interested; she would be happy to come to a Board Meeting to let us know what they offer. Ms. Bowers – Bone and Ashley are here – everything going on at the Park over the summer; any plans to do a presentation to the Town or where you are with that? We had a meeting earlier with TPCC folks to set a date TBD to lay it out; Ashley – we could always do something here at a meeting as well;

11. Warrants -

RESOLUTION # 177 - 24

Ms. Bowers made a Motion to approve the Warrants and moved its passage with a Second Motion from Mr. Heid. With the following Members voting in favor of the Resolution, it is carried. Ayes – 5 (Bean, Bowers, Heid, Stevens, Williams); Nays – 0.

GENERAL FUND	\$ 127,943.91
HIGHWAY FUND	\$ 19,099.44
WATER IMPROVEMENT PROJECT	\$ 291,630.60
SKI BOWL MITIGATION PROJECT	\$ 315.00
LIBRARY FUND	\$ 2,397.98
WATER DISTRICT	\$ 2,042.47
TRUST AND AGENCY	\$ 1,403.44
TOTAL	\$ 444,832.84

12. Privilege of the Floor

- Jennifer Zimmerman – could Mr. Webb give us an update on the Nursing Home; helping to promote the effort to support the nursing home; hiring continues, workforce shortage is affecting hiring; 68-72 beds full; still nothing from the State yet; VAP is short-term; it helps bridge current cash flow to be more stable; Medicaid is a part of the problem is as well; all seems to be relatively stable; we're getting real time information from family members; based on the comments from the Chief Surveyor – it was a very successful survey, the building is a concern, may see some citations from this; it was built 50 years ago; Pete Hoskins – Federal involvement re: Medicaid? Mr. Webb – it's State run, Federal just give the money; Feds insure compliance and quality; State does not spend enough on its nursing homes.
- Paul Heid – flier in the mail for the comment period for the expansion of Barton Mines – encourage with positive comment; we need to support them; Chuck Barton – we appreciate the support; application is deemed complete, public comment now; thanks so much for the support.
- Mindy Preuninger – thank you to the Town, great support with cones/barrels/tables for the Community Days – over 1,200 people attended; it was a great event; look forward to continuing with that.

13. Motion to Adjourn

RESOLUTION # 178 – 24

Ms. Bowers made a Motion to Adjourn the Town Board Meeting at 7:43PM and moved its passage with e Second Motion by Mr. Heid. With the following Members voting in favor of the Resolution, it is carried. Ayes – 5 (Bean, Bowers, Heid, Stevens, Williams); Nays – 0.

Prepared by:

Jean M. Comstock

Jean M. Comstock
Town Clerk

**THERE WILL BE A BUDGET WORKSHOP ON
TUESDAY OCTOBER 8, 2024 AT 6:00PM AT TANNERY
POND, LOWER LEVEL MEETING ROOM**

**THE NEXT REGULAR TOWN BOARD MEETING WILL
BE TUESDAY, OCTOBER 15, 2024 AT 7:00PM AT
TANNERY POND AND LIVESTREAM**

TOWN OF JOHNSBURG
219 Main Street
North Creek, NY 12853
Telephone: (518) 668-5773

NOTICE TO PROFESSIONALS

The undersigned shall receive sealed proposals for the provision of services to the Town of Johnsburg (Town) as follows:

2024-01 – Audit Services
Date Issued: October 16, 2024

Section 1. Purpose:

The Town of Johnsburg (Town), is seeking proposals from certified public accounting firms (herein referred to as “Auditor(s)”) to perform the Town’s annual audit and single audits for 2025 and 2026 to meet federal requirements for United States Department of Agriculture (USDA) and Norther Border Regional Commission Grants the Town will receive in those years. The audit is to comply with the requirements of the Single Audit Act under Government Audit Standards in accordance with OMB Circular A-133, for entities receiving more than \$1,000,000 in Federal funds during a fiscal year. The audit and financial statements will be prepared in accordance with GASB 34 and all other pertinent GASB pronouncements.

Section 2. Receipt of Proposals:

Proposers may submit Proposals by mail, hand delivery, or electronic mail at townclerk@johnsburgny.gov no later than **November 8, 2024 at 12:00 PM EST. Proposals must be received by this deadline.** Late proposals will not be considered.

Proposals delivered by mail or hand delivery require two (2) print copies of the proposal. Proposal must be received in a sealed envelope marked “**Proposal Enclosed –2024-01 – Audit Services**” at the following address:

Town of Johnsburg
Attn: Town Clerk
219 Main Street
North Creek, NY 12853

Submissions received by electronic mail must have the proposal attached as a single PDF document with the subject line “**Proposal Enclosed –2024-01 – Audit Services**”.

All proposals must be submitted in accordance with the terms and specifications. *NYS Certified Minority and Women Owned Business (MWBE) and/or Service-Disabled Veteran-Owned Businesses (SDVOB) are encouraged to apply.*

Resolution #

**RESOLUTION IN UNEQUIVOCAL SUPPORT OF BARTON MINES PERMIT
APPLICATION WITHOUT RESTRICTION AND ANY FURTHER DELAY**

WHEREAS, Barton Mines Corporation, a local business that mines and processes garnet for commercial and industrial use is seeking approval from the New York Department of Environmental Conservation and the to extend the life of its operations; and

WHEREAS, Barton Mines has continually operated its Ruby Mountain site in the Town of Johnsbury (THE "Town") since 1983; and

WHEREAS, the effective life of the mine will end in a few years without the modification requested by Barton Mines in its application to the agencies; and

WHEREAS, the mining and processing would occur entirely on Barton property at the existing Ruby Mountain site; and

WHEREAS, Barton Mines is an important employer in the south east region of the Adirondack Park, and

WHEREAS, Barton Mines spends approximately 8 million dollars for wages and benefits for their one hundred (100) employees and spends approximately 7 million to other businesses to support Barton Mine, and

WHEREAS, Barton Mines provides over 100 good paying jobs for area residents, and

WHEREAS, Barton Mines is not only a major employer, and taxpayer, but is also active in its support of community life here in Johnsbury and neighboring towns.

WHEREAS, Barton Mines has applied to the Department of Environmental Conservation, to modify their mining permit to allow Barton Mines to extend both their residual mineral storage capacity and their mine capacity allowing for approximately 75 more years of mining,

NOW THEREFORE IT BE RESOLVED, the Town Board of the Town of Johnsbury urges both state agencies to approve the application of Barton Mines to allow its operations to continue well into the future.

_____ made a Motion to approve the Warrants and moved its passage with a Second Motion from _____. Where upon this Resolution was put to a vote and recorded as follows:

Ayes Nays 0 Recusals 0

Supervisor Bean	_____ Yes	_____ No	_____ Recused
Councilwoman Bowers	_____ Yes	_____ No	_____ Recused
Councilman Heid	_____ Yes	_____ No	_____ Recused
Councilman Stevens	_____ Yes	_____ No	_____ Recused
Councilman Williams	_____ Yes	_____ No	_____ Recused

Town of Johnsburg

Board Meeting Date: October 15, 2024

Resolution # _____

Resolution To Rescind Resolution #23-252

WHEREAS, The Town is not ready to move forward with project work for the Vision 2024 project, and

WHEREAS, The capital project fund should only be set up for projects that are in progress

NOW THEREFORE IT BE RESOLVED The Town of Johnsburg Town Board Rescinds Resolution 23-252.

_____ made a motion to approve the rescinding Resolution #23-252 and moved its passage with a Second Motion from _____.

Where upon this Resolution was put to a vote, recorded as follows:

Ayes _____

Nays _____

Recusals _____

Supervisor Bean	_____Yes	_____No	_____Recused
Councilperson Bowers	_____Yes	_____No	_____Recused
Councilperson Heid	_____Yes	_____No	_____Recused
Councilperson Stevens	_____Yes	_____No	_____Recused
Councilperson Williams	_____Yes	_____No	_____Recused

Resolution # 23 - 252

**RESOLUTION APPROPRIATING FUNDS FOR PARTIAL DESIGN WORK UNDER
PHASE 1 OF VISION 2040 WORK SCHEDULE**

WHEREAS, the Town of Johnsburg (the “Town”) has approved funding for Phase 1 design work of the Vision 2040 Work Schedule in Resolution #23-228; and

WHEREAS, said resolution calls for a fund to be established within the General Fund in which such appropriations would be deposited; and

WHEREAS, the work contemplated under the Phase 1 design work cannot reasonably be accomplished in fiscal year 2023; and

WHEREAS, the appropriate vehicle for projects that span more than one fiscal year is a capital project fund.

NOW THEREFORE IT BE RESOLVED, that the Town Board amends Resolution #23-228 as follows:

“NOW THEREFORE BE IT RESOLVED, that the Town Board approves the creation of a capital project fund HF Fund for the sole purpose of providing financing for Phase 1 design work of the Vision 2040 Work Schedule as provided herein.

FURTHER BE IT RESOLVED, that \$100,000 be transferred to said capital project fund HF Fund.

AND FURTHER BE IT RESOLVED, that such funds shall only be used for the design work for the road, roughing and greening of the sand pit, ball fields, parking lot, and playing courts as provided for in Phase 1 of the Work Schedule.”

Aye 4 Nays 1 Recusals 0

Town of Johnsburg

Board Meeting Date: October 15, 2024

Resolution # _____

Resolution To Rescind Resolution #23-210

WHEREAS, Legal council has reviewed Resolution #23-210 and determined that it was not legally established,

NOW THEREFORE IT BE RESOLVED The Town of Johnsburg Town Board Rescinds Resolution #23-210 Appropriating Reserve Funds To Third Party Contractor To Preform Town Assessment Re-Evaluations.

_____ made a motion to approve rescinding Resolution # 23-210 and moved its passage with a second from _____.

Where upon this Resolution was put to a vote, recorded as follows:

Ayes _____

Nays _____

Recusals _____

Supervisor Bean	_____ Yes	_____ No	_____ Recused
Councilperson Bowers	_____ Yes	_____ No	_____ Recused
Councilperson Heid	_____ Yes	_____ No	_____ Recused
Councilperson Stevens	_____ Yes	_____ No	_____ Recused
Councilperson Williams	_____ Yes	_____ No	_____ Recused

Town of Johnsburg

Board Meeting Date: October 15, 2024 Resolution # _____

Resolution To Contract With KLV Municipal, Inc. For 2025 Reval Services And Budget Amendment To Cover Cost

WHEREAS, The Town is losing revenue as the town valuation number drops below 100%, and

WHEREAS, The Town of Johnsburg wishes to utilize an outside company to assist with the re-valuation process, and

WHEREAS, The Town has chosen KLV Option #1, which will use previously collected inventory for a cost of \$91,000.00,

WHEREAS, The previously rescinded resolution 23-210 planned for use of fund balance to cover the cost,

NOW THEREFORE IT BE RESOLVED The Town of Johnsburg Town Board authorizes the Supervisor to contract with KLV Municipal for a 2025 revaluation at a cost of \$91,000.00

BE IT FURTHER RESOLVED The Town of Johnsburg Town Board authorizes a budget amendment of \$91,000.00 from A599 General Fund balance to A1355.41 to cover the cost of the revaluation.

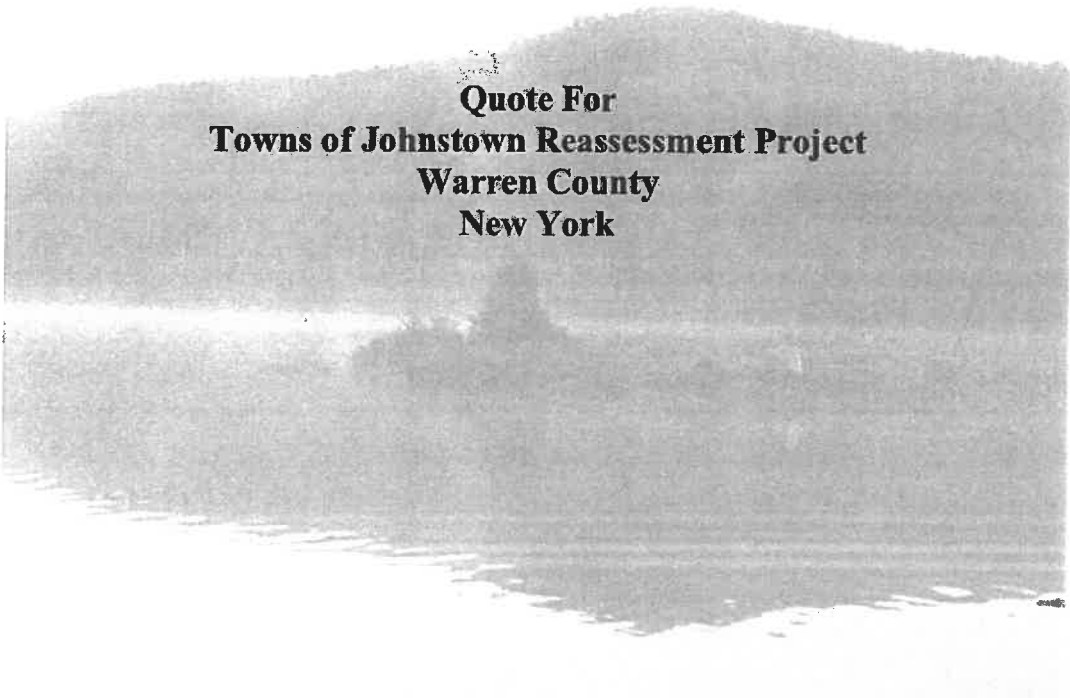
_____ made a motion to approve the contract with KLV Municipal for 2025 Reval and Budget Amendment to Cover Cost and moved its passage with a second from _____.

Where upon this Resolution was put to a vote, recorded as follows:

Ayes _____ Nays _____ Recusals _____

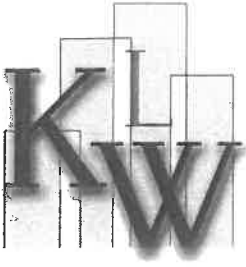
Supervisor Bean	_____ Yes	_____ No	_____ Recused
Councilperson Bowers	_____ Yes	_____ No	_____ Recused
Councilperson Heid	_____ Yes	_____ No	_____ Recused
Councilperson Stevens	_____ Yes	_____ No	_____ Recused
Councilperson Williams	_____ Yes	_____ No	_____ Recused

KLW Municipal, Inc.



**Quote For
Towns of Johnstown Reassessment Project
Warren County
New York**

December 1, 2023



KLW Municipal, Inc.

Valuation and Consulting Services for Governments

December 1, 2023

Ms. Letitia Williams
Town of Johnsburg
Town Hall
219 Main Street
North Creek, NY 12853

Re: Quote
Town of Johnsburg – Proposed 2025 Tax Roll Year

Dear Ms. Williams,

Thank you for the opportunity to provide you with a quote to complete this project. You should take particular note of the following:

- This quote includes three options to complete this project:
 - 1.) Valuation of all the properties in the Town, based Inventory Currently on the Assessment file with a May 1, 2025, Disclosure date.
 - 2.) Valuation of all the properties in the Town, including KLW Inventory Verification of all of the improved parcels in the town with a March 1, 2025, Disclosure date.
 - 3.) Full Data Collection and Valuation of all the properties in the Town with a March 1, 2025, Disclosure date.
- All prices include
 - All Valuation processing will be completed on the 'live' RPSv4 database.
 - All of the valuation tables will be the property of the Town and reside on the RPSv4 application
 - All necessary mailings for the project are included in this quote
 - Public Informational outreach and meetings
 - Professional Support for Board of Assessment Review hearings

If you have any questions, or would like some additional information, please do not hesitate to contact me.

Sincerely,
KLW Municipal, Inc.

A handwritten signature in black ink, appearing to read 'Robert E. Koszarek'. The signature is fluid and cursive, with a long horizontal stroke at the end.

Robert E. Koszarek
President

247 Cayuga Road • Buffalo, New York • 14225
Phone (716) 632-2100
Municipal @ KLWGroup.com

1. **Executive Summary:**

KLW Municipal, Inc. is a full service real estate appraisal firm that provides data collection and valuation services to municipalities throughout New York State. Principals and associates of the organization are uniquely qualified for these tasks due to the diverse mix of skills and experience. All of our associates are New York State Certified Real Estate Appraisers. Additionally, our appraisers specialize in different areas of valuation covering the full range of property types found throughout the state. These include high value residential properties, agricultural, forestry and mineral rights, in addition to all types of commercial and industrial properties as well as most special use property types. Our associates have participated in valuation projects that include large industrial complexes, hospitals, hotels, fast food restaurants, mine and quarries, fruit orchards, timber stands, race tracks, among others. All employees have received quality control field verification approvals or waivers and are qualified to field verify other data collectors.

Our employees hold a variety of memberships and/or designations with many of the professional real estate organizations. These include the Appraisal Institute, the IAAO, the New York State Assessors Association, and the International Right of Way Association among others. Professional designations achieved include the MAI. Memberships in all of these organizations, as well as New York State Certification, require full compliance with the Uniform Standards of Professional Appraisal Practice. All of our associates are committed to the highest professional standards.

Team associates of KLW Municipal are fully trained data collectors/appraisers and have participated in numerous projects over the past few years. Following is a synopsis of projects our team has completed:

Project	Year	Total Parcels
Town of Huron, Wayne County, NY	2006-07	2,160
Town of Sodus, Wayne County, NY	2007-08	4,750
Town of Amherst, Erie County, NY	2008-09	44,371
Town of Tupper Lake, Franklin County, NY	2009-11	3,277
City of Lockport, Niagara County, NY	2010-11	8,262
Town of Webb, Herkimer County, NY	2010-13	6,211
Town of Colton, St Lawrence County, NY	2013-15	1,982
Town of Penfield, Monroe County, NY	2014	Permit Collection
Town of Portland, Chautauqua County, NY	2014-15	Data 3,165
Town of Irondequoit, Monroe County, NY	2017-18	21,161
City of Buffalo, Erie County, NY	2015-20	94,042
City of Glens Falls, Warren County, NY	2021-22	5,693
City of Buffalo, Erie County, NY	2023-24	94,042
Town of Brighton, Franklin County, NY	2023-24	1,007

References:

Contact	Title	Municipality	Phone Number
Lena Villella	Assessor	Porter (Former Lkpt)	(716) 745-3730
Paul O'Leary	Assessor	Tupper Lake	(518) 359-3580
Justin Masters	Assessor	Webb	(315) 369-6880
Tina Miller	Assessor	Colton	(315) 262-2848
Ann Buck	Assessor	Penfield	(585) 340-8610
Jason Shell	Commissioner	Buffalo	(716) 851-5733
Susan McEnaney	Assessor	Glens Falls	(518) 761-3830

Our staff is keenly aware of the high correlation between a good public relations program and a successful project. To this end we will provide the best qualified staff, including certified appraisers for data collection, the public meetings and presentations. Collectors/Presenters will include individuals having relevant experience in public presentations and who are knowledgeable in appraising various property types in a mass value project.

Whether it be at a public meeting, during data collection, informal meetings, or at the corner store, all of our associates are trained to be courteous with each property owner encountered and will gladly take time to explain the reassessment process and answer any question thoughtfully and thoroughly.

We view mass valuation projects as a partnership between KLW and the Assessors and staff. This approach promotes learning opportunities, local knowledge and an overall understanding which promotes public confidence in the project.

In all of our projects we are strong believers in regular status meetings with the assessors and staff and ORPTS representatives, we also encourage the Supervisor and Board Members to participate in the meetings. Engaging all interested parties in process and progress of the project enhances transparency and the interested parties are better informed when faced with constituent questions.

KLW Staff:

The members of KLW Group that will be involved in this project and their respective responsibilities are as follows:

Project Directors:	R. Koszarek, M. Gigliano, T. Wilhelm, MAI
Data Collection Supervisors:	Robert Koszarek, M. Gigliano
Data Management Supervisor:	Robert Koszarek
Office Manager:	Lisa Schwaibold
Public Information Officers:	R. Koszarek
Data Collection:	R. Koszarek, M. Musilli, B. Tucker, E. Justinger
Training Responsibilities:	R. Koszarek
Field Reviewers:	R. Koszarek, D. Klauk, G. Klauk, T. Wilhelm, M. Gagliano, E. Justinger
Taxpayer Inquiries:	R. Koszarek, M. Gagliano, E. Wilhelm

Each employee of KLW Municipal will be involved in the project based on required expertise and time requirements for specific property types and tasks.

The expertise of our associates ranges from certified residential appraisers that provide appraisals for mass valuation, mortgage appraisals, estate/matrimonial and assessment protests and defenses to state certified general real estate appraisers that deal with the most complex property types including agricultural and special purpose improvements. These services are regularly performed for mortgage lending, condemnation, assessment defenses and protests and several of our associates regularly provide expert testimony in these and related matters.

Curriculum Vitale can be provided upon request.

Employment Requirements:

As your contractor we will comply with all applicable provisions of Federal and New York State Labor laws and all OSHA rules and regulations that pertain to this project and shall further specifically comply with those Sections related to discrimination as follows:

- A. In hiring of employees, for the performance of work under the Contract, or any subcontract hereunder, the Company or subcontractor shall not discriminate against any citizen of the State of New York who is qualified and available to perform the work to which the employment relates.
- B. The Company, a subcontractor or any person on her/his behalf, shall not, in any manner, discriminate against or intimidate any employee hired for the performance of work under the Contract by reason of age, race, sex, color, creed or national origin.
- C. In the event the Company breaches any of the terms set forth herein, with regard to discrimination or violates the New York State Labor Law, as last amended, during the pendency of this Agreement, there may be deducted by the Municipality the legally designated penalty for each person for each calendar day during which such person was discriminated against, or intimidated, in violation of the provisions of this Agreement, from the fixed price heretofore set in to be paid to the Company.
- D. The Contract may be canceled or terminated by the Municipality and all monies due, or to become due, may be forfeited for a second or any subsequent violation of terms or conditions of the Section of the Contract.
- E. All Project personnel must be approved by the Assessor / Project Administrator prior to being employed for the Project and will be required to carry an identification card while on Project business furnished by the Company at its sole cost and expense. This ID card will contain the employee's photograph, description and his/her identification number.
- F. The Company shall comply with all statutory requirements regarding the payment of prevailing wage rates, as applicable to the Project.

2. **Scope of Work:**

For Full Data Collection:

Real Property data collection for all the parcels (Residential and Commercial) in the town, which are not designated as Special Franchise ("Poles and Wires") will be completed. All properties will be visited; at the initial visit we will attempt to speak to homeowners. If an owner is not available, we will leave a contact card. The card will note the purpose of our visit and will provide information for the owner to contact us for an interview or to request a data collector to return to complete an interior inspection. One additional attempt will be made to contact the homeowner.

Vacant land will be reviewed from the public right-of-way.

Collection will be completed in accordance with New York State Office of Real Property Tax Services data collection assessor's manual. The updated inventory, or data, will be entered into the 'live' RPSv4 database. A property record card, provided by ORPTS, will be completed for each property. This will include a property sketch.

Valuation - Reviewing and Developing Land and Residential and Commercial Valuation Tables

Current valuation land tables will be reviewed with the Assessor and compared to recent sales in the municipality and surrounding market areas, if necessary. New Land Tables for All property classes will be developed with the Assessor and be utilized for those property classes.

The staff at KLW has extensive experience with RPSv4 and has received training on the computer program through the Office of Real Property Tax Services. Specifically, Robert Koszarek has utilized the RPSv4 program in all of the valuation projects completed for the company. In addition to an RPSv4 manual, advice and assistance will be provided to the Assessor and staff on the database application and the relationship to the valuation models

Extensive analysis will be completed using RPS, as well as Excel, in the development of the various Valuation Models. All of the Valuation tables will reside on the 'Live' database and the final tables will be the property of the Town. The valuation tables will be calibrated and tested utilizing RPSv4 as well Excel.

KLW Municipal Principals Todd Wilhelm, MAI and Michael Gagliano, Certified General Appraisers, will assist in the development of a Commercial Valuation Factor File (VFF). This VFF will be created by analyzing sales and conditions that affect the market value of commercial and industrial properties in the Municipality.

Assistance and advice on modifying and utilizing the factor files will be provided to the assessor.

Upon completion of the calibration of all of the Valuation models, Valuation will be run on all of the Property Classes in the Municipality. The values generated for the Commercial Property Classes will then be field reviewed for reliability and reasonableness for each property. Cost

sheets can be provided for all of the properties. Valuation Sheets (Comparable Sales Reports) will be run for the Assessor to field review the residential properties

KLW Municipal, Inc. agrees to exclusively support the New York State Real Property System in conducting all aspects of this project and adhere to the standards found in subpart 192 of the State Board's Rules (9NYCRR). Additionally, KLW Municipal, Inc. personnel will conduct the revaluation project in compliance with Standard 6 of Uniform Standards of Professional Appraisal Practice as developed by the Appraisal Foundation.

KLW will complete the Residential reviews as well as all of the other Property Classes, with the exception of the Special Franchise and any property where an Advisory Opinion was provided by ORPTS.

Informal Meetings

Following Assessment Disclosure KLW will conduct Informal Reviews for individual property owners. Appropriate KLW staff will conduct these reviews to answer questions regarding the valuation of individual properties. KLW will complete the scheduling and conduct reviews at a Municipality provided location.

Project Mailings

KLW will develop, with the Assessors' input, an Assessment Disclosure Notice and Information Page. All of the mailing costs, ie. Paper and postage, related to the mailing of the Assessment Disclosure are included in the costs. Envelopes with the Town seal will be the responsibility of the Town.

KLW can develop, with the Assessor's input, additional Project mailings for Project Commencement Notification, Residential Data Verification, Commercial Data Verification and Income and Expense Questionnaire. These additional mailings will be an Option for the Project.

Public Relations Program

A Public Information Program will be tailored to the Municipality's needs with the Assessors participation. K LW Municipal can provide community organizations with written articles for publication as well as offer interviews with news personnel to discuss the project. The various news organizations will be kept abreast of the project as it proceeds.

In addition, K LW Municipal will be available to participate in presentations with local civic organizations at open group meetings, luncheons, and other mutually agreed upon forums. Targeted meetings with local organizations typically provide a larger, more captive audience than open meetings. Suggested groups may include senior citizens organizations, Rotary, Lions, Chamber of Commerce, as well as a Government Studies class/group of the local high school or other educational group.

We suggest that Public meetings be held throughout the Municipality, the number of meetings and times to be determined at the commencement of the Project. We anticipate at least 10 meetings will be held. Prior to the public meetings we recommend holding an informational meeting with the assessor, assessor's staff, Supervisor and Board members, and any other public official that would like to attend. This meeting will explain the project from a public relations standpoint, to stress the importance and benefits of maintaining assessment equity and to provide a forum for questions and answers for the Municipal officials.

Public meetings can be held at various times and locations considered convenient to the property owners as determined by the assessor. Suggested locations include the town hall and/or local fire department halls, community centers, or schools. The meetings will be scheduled for afternoons and evenings as well as on Saturday, beginning at the commencement of the project and through the term of the project as needed. K LW associates will be available for as many meetings as deemed necessary by the Assessor within reason. We recommend at least two meetings be held at the time of the Assessment Disclosure mailing.

Research Materials / Work Area

Research Materials - Upon the execution of the contract we will require one (1) copy of each of the following materials except as otherwise noted:

- Copy of the RPSv4 database
- Remote access to the 'Live' database
- Full size copies of the property tax maps
- Tax maps in digital format, pdf or dwf
- Zoning map and ordinance
- Fire district map
- Two (2) copies of the residential and commercial neighborhood delineation map
- Wetland and flood area maps if applicable
- Adirondack Park Agency Land Use Maps

Work Area - We would like a work area in the municipalities. This work area will require a desk/work surface and connections for one of our laptops/PCs to the internet for access the RPSv4 database. We would also require remote access to the Live RPSv4 application

Project Budget & Payment Plan

This proposal is for a fixed price contract that is to be paid by the municipality to KLW Municipal, Inc. (excepting other options). This proposal includes any and all expenses, including, but not limited to, all temporary living and relocation expense allowances, meals, nominal office supplies, direct and indirect costs, administrative and marketing overhead and travel within the municipality.

KLW Municipal, Inc.'s fixed fee for the project options are as follows:

1. Valuation of all the properties, based on previously collected Inventory; March 1, 2025, Disclosure Date - **\$91,000**
2. Inventory **Verification** of all the improved properties and Valuation completed of all the properties, Disclosure Date, March 1, 2025 – **\$120,000**
3. Data **Collection** of all the improved properties and Valuation completed of all the properties, March 1, 2025, Disclosure Date – **\$385,000**

This budget is inclusive of all fees and costs, except for options detailed later.

Payment Plan:

We are suggesting the following payment schedule; however, we would be willing to modify the payment structure:

- 20% of the total project cost at the commencement of the project, the balance of the Project costs to be paid in equal monthly installments over the term of the project, subject to customary retainage.

Options to the Quote

Project Mailings

Initial Project Notification		\$5,500.00	
Residential Data Verification Mailer		\$2,500.00	
Commercial Income / Expense Mailer		\$750.00	
Assessment Disclosure Mailer			Included in Proposal
Change of Assessment Notice (Following Informal Meetings)			Included in Proposal

Individual Property Valuation

Small Claims Residential Reports 1-3 Family	not to exceed	\$450.00	per parcel
Commercial Restricted Appraisal	not to exceed	\$1,500.00	per parcel

Litigation Appraisals

Priced Based On Individual Circumstances

Public Utility / Complex Property Valuation

Structural		\$5000 to \$10000	per parcel *
Non-Structural (Land Only)		\$100 - \$5,000	per parcel *

Representation/Expert Testimony

Informal Meetings with Property Owners			Included in Fixed Price
Formal Grievance (BAR) Support			Included in Fixed Price
Small Claims Assessment Review (SCAR) Support	not to exceed	\$125 to \$225	per hour
Article 7 Certiorari Hearings		\$225 to \$275	per hour
Supreme Court Hearings		\$225 to \$275	per hour

Building Permit Collection

Permit Collection- Residential		\$25.75	per parcel**
Permit Collection – Commercial		\$45.00	per parcel**
Permit Collection – Industrial		\$55.00	per parcel**

* price will be based on the complexity of the parcel

** price assumes block of 10 or more properties

Town of Johnsburg

Board Meeting Date: October 15, 2024

Resolution # _____

Resolution To Make Budget Line Transfers & Budget Amendment

WHEREAS, The following budget amendment and budget line transfers are recommended to avoid negative balances and account for unanticipated expenses, and

WHEREAS, \$7,000 is needed to cover the cost of scrap tire removal, and

WHEREAS, \$5,000 is needed to cover the cost of trash hauling/disposal

WHEREAS, \$1,000 is needed to cover cemetery maintenance supplies that are purchased in the fall to provide maintenance to the equipment prior to winter, and

WHEREAS, \$771.90 is needed to cover youth program expenses, and

WHEREAS, \$2007 is needed to cover senior programming as the senior bus was an offer that became available in the spring and we opted to participate, and

WHEREAS, \$413.91 is needed from the ski bowl reserve to cover garden expenses, and

WHEREAS, \$1592 is needed to cover the cost of dry ice during power outage, and

WHEREAS, \$12,000 is needed to cover health insurance costs due to a mid-year addition

NOW THEREFORE IT BE RESOLVED The Town of Johnsburg Town Board authorizes the following transfers:

\$7,000 from A8160.1 Refuse & Garbage PS to A8090.4 Environmental Control CE

\$5,000 from A8160.1 Refuse & Garbage PS to A8160.4 Refuse & Garbage CE

\$1,000 from A8810.1 Cemetery PS to A8810.4 Cemetery CE

\$771.90 from A7310.1 Youth Program PS to A7310.4 Youth Program CE

\$2,007 from A7989.4 Other culture & Recreation to A6772.4 Programs for the aging CE

\$413.91 from A233 to A8510.4 Ski Bowl Park CE

\$1592 from A 1990.4 Contingency to A4010.4 Public Health

\$11,000 from L599 Library Fund Balance to L9060.8 Medical & Dental

_____ made a motion to approve the amendments and moved its passage with a second from _____.

Where upon this Resolution was put to a vote, recorded as follows:

Ayes _____

Nays _____

Recusals _____

Supervisor Bean	_____ Yes	_____ No	_____ Recused
Councilperson Bowers	_____ Yes	_____ No	_____ Recused
Councilperson Heid	_____ Yes	_____ No	_____ Recused
Councilperson Stevens	_____ Yes	_____ No	_____ Recused
Councilperson Williams	_____ Yes	_____ No	_____ Recused

TOWN OF JOHNSBURG

Board Meeting Date: October 15, 2024 Resolution #

AUTHORIZATION TO PROCEED FOR PAVING OF SALT SHED

WHEREAS, the Highway Department is requesting Authorization to Proceed with the paving of the salt shed

NOW THEREFORE IT BE RESOLVED The Town of Johnsburg Town Board authorizes the Authorization to Proceed with the paving of the salt shed.

_____ made a Motion to authorizes the paving of the salt shed for the Highway Department and moved its passage with a Second Motion from _____.

Where upon this Resolution was put to a vote, recorded as follows:

Ayes Nays 0 Recusals 0

Supervisor Bean	___ Yes	_____ No	_____ Recused
Councilperson Bowers	___ Yes	_____ No	_____ Recused
Councilperson Heid	___ Yes	_____ No	_____ Recused
Councilperson Stevens	___ Yes	_____ No	_____ Recused
Councilperson Williams	___ Yes	_____ No	_____ Recused

Authorization To Proceed

<u>Expected Cost Of Procurement</u>	<u>Documented Quotes Required*</u>	<u>Other Requirements</u>
Purchases under \$300	NONE	NONE
\$300-999	NONE	Authorization To Proceed Co-Signed by Bookkeeper
\$1,000-\$2,999	2 or 3 Verbal or Written	Authorization to Proceed Co-Signed by Bookkeeper
\$3,000-\$4,999	2 Written	Authorization to Proceed Co-Signed by the Supervisor
\$5,000 & Over	3+Written	Authorization to Proceed Approval of Town Board Co-Signed by Supervisor

**All purchases require a voucher signed by the appropriate department head and supervisor prior to payment. Completed Authorization to Proceed must be attached to the voucher.

For each quote, enter vendor name, telephone number and result of solicitation. Black Top For Bottom of New Salt Shed
Enter additional information on back of form.

Quote #1: Telephone# 518-668-5684 Notes: Providing Crew, Paver Rollers and Hand Tools For install TOJ Highway Is Hauling Material (Black Top)
Name: D.E. Contracting
Cost: \$ 7,500.00

Quote #2: Telephone# 518-623-3478 Notes: Final Grade, and Compaction Prior to Paving, Pave Salt Shed, TOJ Providing Black Top.
Name: Rounds Paving and Excavating
Cost: \$ 8,500.00

Quote #3: Telephone# 1-845-701-6013 Notes: Install 3" Black Top, Compact using 10 Ton Roller, Paving Wages APPLY, TOJ TO Provide Black Top.
Name: North East Paving & Sealcoat
Cost: \$ 11,750.00

Department Head Recommendation: D.E Contracting
Cost: \$ 7,500.00 Account Code: DA 5112.2 Balance available: _____
Explanation if not accepting lowest quote: _____

If state contract pricing is being used in lieu of quotes, provide award# _____
Page 1 of the contract award notification must be attached.

piggybacking off a County Contract, a copy of the contract must be provided.

[Signature]
Department - Head Date: 10/9/24

Supervisor/Bookkeeper - Date: _____

TOWN OF JOHNSBURG

Board Meeting Date: October 15, 2024 Resolution #

**AUTHORIZATION TO PROCEED FOR PURCHASE OF A
TOW BEHIND BLOWER**

WHEREAS, the Highway Department is requesting Authorization to Proceed with the purchase of a tow behind blower;

NOW THEREFORE IT BE RESOLVED The Town of Johnsburg Town Board authorizes the Authorization to Proceed with the purchase of a tow behind blower.

_____made a Motion to authorize the purchase of a tow behind blower for the Highway Department and moved its passage with a Second Motion from _____.

Where upon this Resolution was put to a vote, recorded as follows:

Ayes Nays 0 Recusals 0

Supervisor Bean	___ Yes	_____ No	_____ Recused
Councilperson Bowers	___ Yes	_____ No	_____ Recused
Councilperson Heid	___ Yes	_____ No	_____ Recused
Councilperson Stevens	___ Yes	_____ No	_____ Recused
Councilperson Williams	___ Yes	_____ No	_____ Recused

10/15/24

Authorization To Proceed

<u>Expected Cost Of Procurement</u>	<u>Documented Quotes Required*</u>	<u>Other Requirements</u>
Purchases under \$300	NONE	NONE
\$300-999	NONE	Authorization To Proceed Co-Signed by Bookkeeper
\$1,000-\$2,999	2 or 3 Verbal or Written	Authorization to Proceed Co-Signed by Bookkeeper
\$3,000-\$4,999	2 Written	Authorization to Proceed Co-Signed by the Supervisor
\$5,000 & Over	3+Written	Authorization to Proceed Approval of Town Board Co-Signed by Supervisor

**All purchases require a voucher signed by the appropriate department head and supervisor prior to payment. Completed Authorization to Proceed must be attached to the voucher.

For each quote, enter vendor name, telephone number and result of solicitation. *Buffalo Turbine*
Tow Behind Blower
Enter additional information on back of form.

Quote #1: Telephone# 578-692-9611 Notes: 2-4 weeks out.
 Name: Capital Tractor, Inc.
 Cost: \$14,029.00

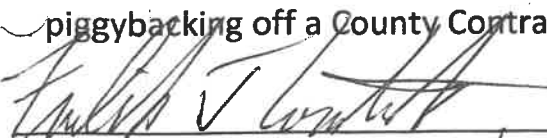
Quote #2: Telephone# _____ Notes: Shipping Calculated at Checkout.
 Name: Ripping It Outdoors.com
 Cost: \$16,075.00

Quote #3: Telephone# _____ Notes: N/A Called Several Times
 Name: Trius with No Return Call with
 Cost: N/A price.

Department Head Recommendation: _____
 Cost: _____ Account Code: _____ Balance available: _____
 Explanation if not accepting lowest quote: _____

If state contract pricing is being used in lieu of quotes, provide award# _____
 Page 1 of the contract award notification must be attached.

When piggybacking off a County Contract, a copy of the contract must be provided.


 Department - Head Date: 10/15/24

Supervisor/Bookkeeper - Date: _____

Town of Johnsburg Library
 Library Director Report
 Wednesday, October 2, 2024

Building Statistics Summary	
Front Desk	
Hours Open	96
Visits	481
Reference ?'s	26
Materials	5
Notary	5
Meetings (non TOJL)	7
Service Fees	
Copies	\$4.10
Printing	\$23.85
Fines	\$30.00
Faxing	\$0.75
Replacement	\$0.00

Circulation Statistics	
Check Outs	989
Borrowers	172
Holds Placed	228
SALS Logins	323

Programs		
Programs	Target Audience	Participants
5	Early Literacy	85
0	Digital Literacy	0
0	Adult Literacy	0
4	Community	17
0	One on One	0

Volunteers	
Number of Volunteers	3
Hours Worked	9.75

Technology		
Computer		
Usage	35	
Gale Database		
Full Text Retrievals	NA	
Overdrive (Libby)		
Checkouts	147	
Ebooks	51	
Audio	73	
Magazines	23	
New Users	1	
WiFi Stats		
Data Transferred	45.15 G	
Data Downloaded	41.21 G	
Data Uploaded	3.93 G	
Unique Clients	186	
Av. Clients Daily	17	
Av. Usage per Client	248.5 M	
Hoopla		
New Patrons	16	
Total Circulations	67	
Audiobook	25	\$68.03
Binge Pass	1	\$2.99
Comic	10	\$12.10
Ebook	13	\$17.17
Movie	7	\$17.61
Music	9	\$13.91
Television	2	\$2.60

Finance	
Revenues to Account	
Aug.: Charges for Services	\$28.35
Sep.: Charges for Services	\$58.70
Materials Purchased for Collection	
DVD's	10
Books	83
Large Type Books	2

Old Business
Pending final budget from Town Board.
New Business
We are co-sponsoring a Movie Event with TPC on October 30th.
We will have vehicle at the Trunk or Treat in the JCS parking lot the evening of October 31st.

Amount Spent: **\$134.41 /\$2000**

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF JOHNSBURG:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of September, 2024:

DATED: October 4, 2024



SUPERVISOR

	Balance 08/31/2024	Increases	Decreases	Balance 09/30/2024
A GENERAL FUND				
CASH - CHECKING	349,672.70	6,116.50	126,131.87	229,657.33
CASH - MONEY MARKET	90,638.32	12,911.20	0.00	103,549.52
NYCLASS	469,884.62	1,936.07	0.00	471,820.69
PETTY CASH	100.00	0.00	0.00	100.00
DOG PARK RESERVE - NYCLASS	4,916.21	20.26	0.00	4,936.47
PLANNING DEV. RESERVE - NYCLAS	13,221.64	54.50	0.00	13,276.14
WWT - O&M	25,000.00	0.00	0.00	25,000.00
SKI BOWL PARK RESERVE - NYCLAS	8,965.51	36.93	0.00	9,002.44
TOTAL	962,399.00	21,075.46	126,131.87	857,342.59
DA HIGHWAY FUND				
CASH - CHECKING	245,991.71	6,228.99	88,894.67	163,326.03
CASH MONEY MARKET	5,467.73	0.00	5,467.73	0.00
NYCLASS	536,439.46	2,210.30	0.00	538,649.76
PETTY CASH	100.00	0.00	0.00	100.00
BRIDGE RESERVE - NY CLASS	95,569.45	393.75	0.00	95,963.20
EQUIPMENT RESERVE - NY CLASS	338,659.53	1,395.40	0.00	340,054.93
TOTAL	1,222,227.88	10,228.44	94,362.40	1,138,093.92
HB WATER IMPROVEMENT PROJECT				
CASH - CHECKING	-20.00	353,219.40	358,589.40	-5,390.00
NYCLASS	92,603.59	381.55	0.00	92,985.14
TOTAL	92,583.59	353,600.95	358,589.40	87,595.14
HC SEWER DISTRICT PROJECT				
	0.00	0.00	0.00	0.00
NYCLASS	214,459.74	883.66	0.00	215,343.40
TOTAL	214,459.74	883.66	0.00	215,343.40
HD SKI BOWL MITIGATION PROJECT				
CASH - CHECKING	0.00	34,759.78	33,583.01	1,176.77
MMK	34,759.78	0.00	34,759.78	0.00
NYCLASS	162,374.20	669.04	0.00	163,043.24
TOTAL	197,133.98	35,428.82	68,342.79	164,220.01
HE COMPREHENSIVE PLAN				
CASH - CHECKING	-17,128.31	17,128.31	0.00	0.00
MMK	17,128.31	0.00	17,128.31	0.00

MONTHLY REPORT OF SUPERVISOR

	Balance 08/31/2024	Increases	Decreases	Balance 09/30/2024
NYCLASS	78,285.79	322.57	0.00	78,608.36
TOTAL	78,285.79	17,450.88	17,128.31	78,608.36
HF RECREATIONAL TRAILS GRANT				
CASH - CHECKING	3,288.00	0.00	0.00	3,288.00
MMK	400.00	0.00	0.00	400.00
TOTAL	3,688.00	0.00	0.00	3,688.00
L LIBRARY FUND				
CASH - CHECKING	6,978.83	0.00	8,168.89	-1,190.06
NYCLASS	96,256.40	396.61	0.00	96,653.01
TOTAL	103,235.23	396.61	8,168.89	95,462.95
SF FIRE PROTECTION DISTRICT				
	0.00	0.00	0.00	0.00
NYCLASS	33,140.79	136.56	0.00	33,277.35
TOTAL	33,140.79	136.56	0.00	33,277.35
SM EMS				
CASH - CHECKING	0.00	19,437.91	0.00	19,437.91
NYCLASS	187,220.96	771.42	0.00	187,992.38
TOTAL	187,220.96	20,209.33	0.00	207,430.29
SW WATER DISTRICT				
CASH - CHECKING	2,774.00	20,000.00	13,127.72	9,646.28
NYCLASS	88,316.31	363.90	0.00	88,680.21
WATER SAVINGS ACCOUNT	28,862.22	353,370.95	373,259.40	8,973.77
TOTAL	119,952.53	373,734.85	386,387.12	107,300.26
TA TRUST AND AGENCY				
CASH - CHECKING	54,476.49	102,964.39	104,830.44	52,610.44
HRA ACCOUNT	1,892.94	8,000.00	3,264.58	6,628.36
TOTAL	56,369.43	110,964.39	108,095.02	59,238.80
TOTAL ALL FUNDS	3,270,696.92	944,109.95	1,167,205.80	3,047,601.07

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND

TOWN OF JOHNSBURG

Page 1 of 16

WARREN COUNTY, NEW YORK

DATE OF AUDIT: 10/15/2024

NUMBER 017

TOTAL CLAIMS: \$294,564.67

To the Supervisor:

I certify that the vouchers listed on this Abstract were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Date

Town Clerk/Comptroller

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
761	David Cavanagh Oct 2024/Dave Cavanagh Oct phone reimbursement	A1110.4	25.00	
756	Kevin Bean 9/24-10/3/Mileage 180miles @ .67	A1220.4	120.60	
744	Sun Community News 364754legal ad budget workshop	A1410.4	20.78	
745	The Post Star AB1AF682-0002/BUDGET WORKSHOP LEGAL AD	A1410.4	32.76	
754	W. B. Mason Co. Inc. 249355393/Custom Printed Envelopes	A1430.4	341.00	
766	Warren County Treasurer 10/1/24/wall planner, desk calendar, daily book	A1430.4	132.02	
768	First National Bank of Omaha 9/7/24/Microsoft	A1430.4	123.05	
768	First National Bank of Omaha 9/4/24/Microsoft	A1430.4	85.60	
768	First National Bank of Omaha 10/2/24/ZOOM	A1430.4	249.90	
768	First National Bank of Omaha 9/9/24/Amazon	A1620.2	328.30	
729	Jim Jones Excavating 8894/Hauling blocks for TS, Location of wires	A1620.4	1,000.00	
734	PALLETTE STONE CORP. 539582/FULL WALL BLOCK	A1620.4	135.00	
737	Main Care Energy 38098641/34.6 gallons scout hall	A1620.4	112.42	
737	Main Care Energy 38098742/16.1 gal scout hall	A1620.4	52.31	
737	Main Care Energy 38098822/114.3 gal town hall	A1620.4	382.79	
737	Main Care Energy 38098851/101.8 gal wevertown	A1620.4	330.75	
742	TC Murphy Lumber Co. 866106/Wet mop & angle broom	A1620.4	36.98	

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND

TOWN OF JOHNSBURG

Page 2 of 16

WARREN COUNTY, NEW YORK

DATE OF AUDIT: 10/15/2024

NUMBER 017

TOTAL CLAIMS: \$294,564.67

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
742	TC Murphy Lumber Co. 866567/1x3 pine	A1620.4	12.42	
742	TC Murphy Lumber Co. 866598/4x6 treated	A1620.4	8.99	
748	CENTER FOR SECURITY 116944C/Replace locks	A1620.4	198.48	
754	W. B. Mason Co. Inc. CM3121868/Lysol Wipes	A1620.4	-32.33	
757	First Citizens Bank & Trust Co 45704781/Copier Lease	A1620.4	160.00	
743	SLIC Network Solutions, INC. 3958305/October Internet & Phones	A1620.4	573.22	12234 10/10/2024
768	First National Bank of Omaha 9/13/24/Amazon	A1620.4	36.86	
769	Braley & Noxon Warrensburg 69185/2/9/4/24 Deadlatch	A1620.4	12.99	
769	Braley & Noxon Warrensburg 69275/2/9/9 Odor Eliminator	A1620.4	45.16	
769	Braley & Noxon Warrensburg 69298/2/9/10 Threaded Rod	A1620.4	113.85	
769	Braley & Noxon Warrensburg 69325/2/9/11 LED Bulb - 300W TPC	A1620.4	32.99	
769	Braley & Noxon Warrensburg 69331/2/9/12 Epoxy roller nuts & bolts	A1620.4	33.50	
769	Braley & Noxon Warrensburg 69430/2/9/17 Outdoor cleaner	A1620.4	27.98	
769	Braley & Noxon Warrensburg 69489/2/9/19 Bit drill 1/2" Installer	A1620.4	16.99	
769	Braley & Noxon Warrensburg 69494/2/Misc nuts & bolts	A1620.4	30.99	
769	Braley & Noxon Warrensburg 69535/2/Mending Brace	A1620.4	4.99	
769	Braley & Noxon Warrensburg 69538/2/Misc Nuts & bolts	A1620.4	8.43	
769	Braley & Noxon Warrensburg 69557/2/Painters Tape	A1620.4	6.99	
769	Braley & Noxon Warrensburg 69575/2/Keys	A1620.4	5.38	
769	Braley & Noxon Warrensburg 69576/2/Key identifiers	A1620.4	1.99	
769	Braley & Noxon Warrensburg 69585/2/D batteries	A1620.4	9.59	

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND

TOWN OF JOHNSBURG

Page 3 of 16

WARREN COUNTY, NEW YORK

DATE OF AUDIT: 10/15/2024

NUMBER 017

TOTAL CLAIMS: \$294,564.67

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
769	Braley & Noxon Warrensburg 69622/2/Caulk, Connect wingguard	A1620.4	44.56	
769	Braley & Noxon Warrensburg 69626/2/MWR mid west	A1620.4	13.98	
769	Braley & Noxon Warrensburg 69654/2/Basket Strainer	A1620.4	4.59	
780	Frontier 10/31/24/Internet	A1620.4	29.99	12235 10/15/2024
742	TC Murphy Lumber Co. 865324/26W CFL Bulbs TPC	A1620.41	51.96	
742	TC Murphy Lumber Co. 865657/Degreaser and wash brush TPC	A1620.41	59.98	
751	Thermal Associates LLC 122618275/Building Inspection	A1620.41	40.52	
768	First National Bank of Omaha 10/2/24/LED Lighting	A1620.41	1,063.22	
769	Braley & Noxon Warrensburg 69263/2/9/9 Co Detector TPC	A1620.41	96.98	
769	Braley & Noxon Warrensburg 69297/2/9/10 LED Bulb - 300W TPC	A1620.41	32.99	
769	Braley & Noxon Warrensburg 69497/2/Contractor Trash Bags TPC	A1620.41	16.99	
779	Noble Gas Solutions 1382858/Dry Ice	A4010.4	1,591.34	
727	First National Bank of Omaha 9/24/24/Fred's hotel for conference	A5010.4	497.67	
724	National Grid 10/18/24/5155294102Outdoor lighting -	A5182.4	3,052.14	12233 10/04/2024
770	North Creek Railway Depot Mus. 9/14/24/NC Railway Depot - History Weekend	A6410.4	334.00	
771	Johnsburg Historical Society 5/10/24-7/19/24/Johnsburg Historical - Exhibits	A6410.4	1,202.12	
772	ASA Adirondack Labyrinth 6/9-9/15/ASA ADK Labyrinth	A6410.4	1,490.64	
739	Gore Mountain Seniors 2024/2024 senior programing	A6772.4	6,007.00	
753	NY State Comptroller's Office 5234310-2024-09-01/State Share Fines & Fees	A690	128.00	
768	First National Bank of Omaha 9/13/24/Amazon	A7110.2	719.96	
768	First National Bank of Omaha 9/16/24/Amazon	A7110.2	122.52	

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND

TOWN OF JOHNSBURG

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WARREN COUNTY, NEW YORK

DATE OF AUDIT: 10/15/2024

NUMBER 017

TOTAL CLAIMS: \$294,564.67

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
768	First National Bank of Omaha 9/16/24/Amazon	A7110.2	79.71	
768	First National Bank of Omaha 9/23/24/Amazon	A7110.2	310.01	
738	Lowe's 979938/straw bales	A7110.4	120.99	
740	Crane Mountain Mechanical LLC 058311/Repair to the Bobcat	A7110.4	1,125.00	
742	TC Murphy Lumber Co. 866296/Seedling mulch	A7110.4	65.97	
742	TC Murphy Lumber Co. 866314/seedling mulch	A7110.4	21.99	
742	TC Murphy Lumber Co. 866319/seedling mulch	A7110.4	54.99	
742	TC Murphy Lumber Co. credit	A7110.4	-3.00	
749	VI Enterprises 455161/Hydraulic hose & fluid	A7110.4	133.57	
744	Sun Community News 09241805/Independance day ad	A7110.4	465.00	
768	First National Bank of Omaha 9/4/24/Postage-DOL (mower)	A7110.4	9.85	
768	First National Bank of Omaha 9/23/24/Amazon	A7110.4	69.34	
768	First National Bank of Omaha 9/30/24/Amazon	A7110.4	145.49	
769	Braley & Noxon Warrensburg 69248/2/Misc nuts & bolts socket adapter	A7110.4	19.99	
769	Braley & Noxon Warrensburg 69262/2/Contractor trash bags	A7110.4	33.98	
769	Braley & Noxon Warrensburg 69441/2/Weedwhacker string	A7110.4	17.99	
769	Braley & Noxon Warrensburg 119226/1/Grass seed	A7110.4	169.99	
769	Braley & Noxon Warrensburg 69509/2/Bee spray , hose, sprinkler	A7110.4	81.15	
769	Braley & Noxon Warrensburg 69528/2/Contractor bags	A7110.4	16.99	
769	Braley & Noxon Warrensburg 69577/2/Contractor bags, straps	A7110.4	89.96	
769	Braley & Noxon Warrensburg 69616/2/Trailer Light kit	A7110.4	89.98	

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND

TOWN OF JOHNSBURG

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WARREN COUNTY, NEW YORK

DATE OF AUDIT: 10/15/2024

NUMBER 017

TOTAL CLAIMS: \$294,564.67

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
769	Braley & Noxon Warrensburg 69634/2/Wood putty, grass seed	A7110.4	197.97	
769	Braley & Noxon Warrensburg 69659/2/Grafitti remover, steel wool	A7110.4	20.57	
769	Braley & Noxon Warrensburg 69671/2/Angle Brushes - Parks	A7110.4	25.98	
768	First National Bank of Omaha 9/25/24/Hallwear	A7310.4	609.76	
744	Sun Community News 364159/variance frontstreet	A8010.4	29.25	
744	Sun Community News 364160/variance NC Investment Realty	A8010.4	28.48	
741	Waste Management Corporate Ser 7770389-0449-9/Recycling	A8090.4	2,497.08	
750	HOOSICK TIRE & SERVICES 65862/Removal & disposal of scrap tires 212 Auto	A8090.4	530.00	
741	Waste Management Corporate Ser 7770482-0449-2/Trash /C&D Hauling	A8160.4	15,666.69	
769	Braley & Noxon Warrensburg 69287/2/Black Kow manure	A8510.4	45.97	
736	Peter Olesheski 10/4/24/Peter Olesheski allotment	A9089.8	625.05	
769	Braley & Noxon Warrensburg 118832/1/Zach Hart Allotment	A9089.8	224.95	

ABSTRACT OF AUDITED VOUCHERS

HIGHWAY FUND

TOWN OF JOHNSBURG

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WARREN COUNTY, NEW YORK

DATE OF AUDIT: 10/15/2024

NUMBER 017

TOTAL CLAIMS: \$294,564.67

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
727	First National Bank of Omaha 9/24/24/Mike's room at conference	DA5010.4	497.67	
727	First National Bank of Omaha 9/30/24/Finance Charges from Aug	DA5010.4	55.71	
727	First National Bank of Omaha 9/30/24/Finance Charges from Sept	DA5010.4	47.41	
727	First National Bank of Omaha 9/26/24/Gas from Conference	DA5110.4	71.50	
733	Mitchell Stone Products 72869#3 Stone	DA5110.4	1,979.07	
733	Mitchell Stone Products 72891/Item 4	DA5110.4	612.40	
733	Mitchell Stone Products 72927/Item 4	DA5110.4	1,003.44	
733	Mitchell Stone Products 72984/Item 4	DA5110.4	403.29	
733	Mitchell Stone Products 73013/Item 4	DA5110.4	1,376.93	
733	Mitchell Stone Products 73134/Item 4	DA5110.4	1,565.81	
733	Mitchell Stone Products 73206/Item 4	DA5110.4	783.62	
733	Mitchell Stone Products 73227/Item 4	DA5110.4	1,797.56	
733	Mitchell Stone Products 73282/Item 4	DA5110.4	384.00	
727	First National Bank of Omaha 2244796/Diamond Blades Ace Industrial	DA5130.4	919.60	
727	First National Bank of Omaha 9/26/24/Amazon -Ignition	DA5130.4	65.30	
727	First National Bank of Omaha 9/30/24/Amazon relay harness base	DA5130.4	18.98	
727	First National Bank of Omaha 9/30/24/Amazon Leak detection dye	DA5130.4	49.33	
731	Milton Cat INV3355878/ECM 2005 Sterling	DA5130.4	4,974.97	
732	Braley & Noxon Warrensburg 69221/9/5/24- wash brush, plastic weld, impact extender	DA5130.4	75.95	
732	Braley & Noxon Warrensburg 69447/9/18/24 - Misc nuts & bolts, elec tape, gorilla	DA5130.4	27.46	
732	Braley & Noxon Warrensburg 69529/9/23/24 - Misc. Nuts & bolts	DA5130.4	15.19	

ABSTRACT OF AUDITED VOUCHERS

HIGHWAY FUND

TOWN OF JOHNSBURG

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WARREN COUNTY, NEW YORK

DATE OF AUDIT: 10/15/2024

NUMBER 017

TOTAL CLAIMS: \$294,564.67

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
735	VI Enterprises 251902/9/9/24	DA5130.4	17.97	
735	VI Enterprises 251958/9/9/24	DA5130.4	57.13	
735	VI Enterprises 952004/9/10/24	DA5130.4	16.95	
735	VI Enterprises 252018/9/10/24	DA5130.4	39.52	
735	VI Enterprises 252146/9/12/24	DA5130.4	82.18	
735	VI Enterprises 252156/9/12/24	DA5130.4	209.34	
735	VI Enterprises 252262/9/12/24	DA5130.4	24.50	
735	VI Enterprises 252273/9/16/24	DA5130.4	13.31	
735	VI Enterprises 252320/9/16/24	DA5130.4	253.00	
735	VI Enterprises 252332/9/17/24	DA5130.4	79.60	
735	VI Enterprises 252385/9/17/24	DA5130.4	-30.68	
735	VI Enterprises 252375/9/18/24	DA5130.4	4.92	
735	VI Enterprises 252438/9/18/24	DA5130.4	7.64	
735	VI Enterprises 252481/9/19/24	DA5130.4	210.66	
735	VI Enterprises 252622/9/23/24	DA5130.4	14.76	
735	VI Enterprises 252626/9/23/24	DA5130.4	13.98	
735	VI Enterprises 252629/9/23/24	DA5130.4	154.95	
735	VI Enterprises 252667/9/23/24	DA5130.4	20.21	
735	VI Enterprises 252686/9/24/24	DA5130.4	47.90	
735	VI Enterprises 454179/9/25/24	DA5130.4	173.95	
735	VI Enterprises 252764/9/25/24	DA5130.4	11.38	

ABSTRACT OF AUDITED VOUCHERS

HIGHWAY FUND

TOWN OF JOHNSBURG

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WARREN COUNTY, NEW YORK

DATE OF AUDIT: 10/15/2024

NUMBER 017

TOTAL CLAIMS: \$294,564.67

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
735	VI Enterprises 252765/9/25/24	DA5130.4	22.76	
735	VI Enterprises 252769/9/25/24	DA5130.4	40.06	
735	VI Enterprises 252860/9/27/24	DA5130.4	11.38	
735	VI Enterprises 252924/9/30/24	DA5130.4	63.67	
740	Crane Mountain Mechanical LLC 058311/Repair to 2005 Sterling	DA5130.4	1,125.00	
758	Fastenal Company NYGO29464/Nuts, bolts, clevis pin	DA5130.4	96.07	
759	Warren Tire Service 95988/17.5 R25 Tube	DA5130.4	149.95	
759	Warren Tire Service 96133/17.5 R25 Tubes for grader	DA5130.4	149.95	
762	Milton Cat SCINV849889/Program - Control Module 2005 Sterling	DA5130.4	200.91	
763	Theisens Tools 09262456731/Wire strippers & tire inflator	DA5130.4	280.00	
764	Montage Enterprises 114853/Blade Bolt and Nut & roll pin	DA5130.4	176.54	
765	Lake George Auto and Marine ID-355795/Combo 3 Stroke & Clevis	DA5130.4	162.76	
767	Warren Ford 35574/Resistor	DA5130.4	51.20	
726	American Rock Salt Company 0765991/Bulk Ice Control Salt & Fuel Surcharge	DA5142.4	5,290.38	
730	The Safety Warehouse 450202/Bob Austin Allotment	DA9089.8	163.88	

ABSTRACT OF AUDITED VOUCHERS

WATER IMPROVEMENT PROJECT

TOWN OF JOHNSBURG

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WARREN COUNTY, NEW YORK

DATE OF AUDIT: 10/15/2024

NUMBER 017

TOTAL CLAIMS: \$294,564.67

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
725	Cedarwood Engineering Services 18-034_105/WIIA project 9/1/24-9/30/24	HB8340.44	4,502.50	
728	Cedarwood Environmental Servic 7:2/2024-1/2025/So.end Project	HB8340.44	120.00	
728	Cedarwood Environmental Servic 7:2/2024-1/2025/So. Tank Project	HB8340.44	4,200.00	

ABSTRACT OF AUDITED VOUCHERS

SEWER DISTRICT PROJECT

TOWN OF JOHNSBURG

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WARREN COUNTY, NEW YORK

DATE OF AUDIT: 10/15/2024

NUMBER 017

TOTAL CLAIMS: \$294,564.67

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
747	Lake George Region Plan Board 24-107/Contract #134,649 NC Waste Water	HC8110.4	1,875.00	

ABSTRACT OF AUDITED VOUCHERS

SKI BOWL MITIGATION PROJECT

TOWN OF JOHNSBURG

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WARREN COUNTY, NEW YORK

DATE OF AUDIT: 10/15/2024

NUMBER 017

TOTAL CLAIMS: \$294,564.67

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
746	Lake George Region Plan Board 24-108/sbmg #01-79-15123	HD8597.41	2,500.00	

ABSTRACT OF AUDITED VOUCHERS

LIBRARY FUND

TOWN OF JOHNSBURG

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WARREN COUNTY, NEW YORK

DATE OF AUDIT: 10/15/2024

NUMBER 017

TOTAL CLAIMS: \$294,564.67

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
743	SLIC Network Solutions, INC. 3956986/September phone & Internet Library	L7410.4	122.90	12234 10/10/2024
773	Baker & Taylor 2038507601/Books	L7410.4	118.53	
773	Baker & Taylor 2038518697/Books	L7410.4	51.30	
773	Baker & Taylor 2038518698/Books	L7410.4	75.42	
773	Baker & Taylor 2038544079/Books	L7410.4	54.14	
773	Baker & Taylor 2038544080/Books	L7410.4	16.53	
773	Baker & Taylor 2038572893/Books	L7410.4	33.63	
773	Baker & Taylor 2038572894/Books	L7410.4	207.29	
773	Baker & Taylor 2038577069/Books	L7410.4	384.36	
774	Brodart Co. Y-30519/Supplies: Book processing	L7410.4	64.52	
775	Carrie Mason 04255-12704621/Marketing graphic design	L7410.4	12.99	
775	Carrie Mason 111-0165540-5648261/office supplies	L7410.4	75.20	
775	Carrie Mason 1110484936-7945030/office supplie	L7410.4	12.84	
775	Carrie Mason 111-2427936-7945030/books	L7410.4	8.78	
775	Carrie Mason 111-4683243-0631430/Program supplies	L7410.4	98.13	
775	Carrie Mason 111-5595892-3319445/office supplies	L7410.4	79.65	
775	Carrie Mason 111-5595892-3319445/books	L7410.4	42.80	
775	Carrie Mason 111-6058990-6998642/office supplies	L7410.4	18.50	
776	Gale/Cengage Learning 85539863/large type book	L7410.4	23.19	
776	Gale/Cengage Learning 85613468/large type book	L7410.4	22.39	
777	Midwest Tape 505995218/DVD	L7410.4	51.73	

ABSTRACT OF AUDITED VOUCHERS

LIBRARY FUND

TOWN OF JOHNSBURG

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WARREN COUNTY, NEW YORK

DATE OF AUDIT: 10/15/2024

NUMBER 017

TOTAL CLAIMS: \$294,564.67

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
777	Midwest Tape 506075742/DVD	L7410.4	195.67	
778	Southern ADK Library System 7398/SALS Automation Fee	L7410.4	511.27	

ABSTRACT OF AUDITED VOUCHERS

EMS

TOWN OF JOHNSBURG

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WARREN COUNTY, NEW YORK

DATE OF AUDIT: 10/15/2024

NUMBER 017

TOTAL CLAIMS: \$294,564.67

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
760	Johnsburg Emergency Services PMT #4/Contractual Payment #4	SM4540.4	198,765.75	

ABSTRACT OF AUDITED VOUCHERS

WATER DISTRICT

TOWN OF JOHNSBURG

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WARREN COUNTY, NEW YORK

DATE OF AUDIT: 10/15/2024

NUMBER 017

TOTAL CLAIMS: \$294,564.67

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
728	Cedarwood Environmental Servic 7:2/2024-1/2025/Contract	SW8320.4	3,136.00	
728	Cedarwood Environmental Servic 7:2/2024-1/2025/NCWD Labor	SW8320.4	2,880.00	
728	Cedarwood Environmental Servic 7:2/2024-1/2025/ORDA	SW8320.4	1,200.00	
729	Jim Jones Excavating 8893/Curb Stop repair cemetary road	SW8320.4	980.00	
752	Braley & Noxon Warrensburg 69425/9/30/24 Water dept	SW8320.4	67.71	
755	UDIGNY, INC. 24090616/Udig services	SW8320.4	6.00	

ABSTRACT OF AUDITED VOUCHERS

TRUST AND AGENCY

TOWN OF JOHNSBURG

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WARREN COUNTY, NEW YORK

DATE OF AUDIT: 10/15/2024

NUMBER 017

TOTAL CLAIMS: \$294,564.67

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
92	Warren County Sheriff PR#21 2024/Court Case#334/07 Case14000054	TA23	206.24	10248 10/07/2024
93	Anthem Blue Cross 0202410703549/Vision Insurance	TA27	126.28	10249 10/15/2024
90	NYS Child Support Processing BZ PR#21 2024/BZ19950A1 PR #21	TA49	300.00	10246 10/07/2024
91	NYS Child Support Processing BU PR#21 2024/BU80063A2 PR#21	TA49	244.00	10247 10/07/2024