

July 16, 2024
Town of Johnsbury
Town Board Meeting

In Attendance: Kevin Bean –Supervisor Anna Bowers – Councilwoman
Paul Heid – Councilman Arnold Stevens – Councilman
Jim Williams – Councilman Jean Comstock – Absent

1. Pledge of Allegiance.
2. Call to Order the Regular Meeting at 7:00PM.
3. Approve the Minutes of the June 18, 2024 Meeting
RESOLUTION # 128-24
Ms. Bowers made a Motion to accept and approve the Meeting Minutes of June 18, 2024 and moved its passage with a Second Motion from Mr. Heid. With the following Members voting in favor of the Resolution it is carried. Ayes –3 (Bowers, Heid, Williams); Nay – 0; Recuse – 2 (Bean, Stevens - not in attendance at the June 18, 2024 Meeting).
4. Resolution to Establish and Fund Budget Line for Short-Term Interest
RESOLUTION # 129-24
Mr. Stevens made a Motion to establish and fund the budget line for the short-term interest and moved its passage with a Second Motion from Ms. Bowers. With the following Members voting in favor of the Resolution it is carried. Ayes – 5 (Bean, Bowers, Heid, Stevens, Williams); Nay – 0
5. Resolution to Approve the Sale of Surplus Equipment – Mr. Williams asked to have this tabled at this time.
RESOLUTION # 130 – 24
Mr. Heid made a Motion to table the Approval of the Sale of the Surplus Equipment and moved its passage with a Second Motion from Ms. Bowers. With the following Members voting in favor of the Resolution it is carried. Ayes – 5 (Bean, Bowers, Heid, Stevens, Williams); Nay – 0.
6. Resolution to Approve putting the Sewer Project out to Bid
RESOLUTION # 131 – 24
Mr. Stevens made a Motion to approve putting the Sewer Project out to bid and moved its passage with a Second Motion from Mr. Heid. With the following Members voting in favor of the Resolution it is carried. Ayes – 5 (Bean, Bowers, Heid, Stevens, Williams); Nay – 0.
7. Resolution to Waive the Ski Bowl Park Curfew for a July 28, 2024 Wedding
RESOLUTION # 132-24
Mr. Heid made a Motion to approve extending the curfew for the July 28, 2024 wedding at the Ski Bowl Park and moved its passage with a Second Motion from Ms. Bowers. With the following Members voting in favor of the Resolution it is carried. Ayes – 5 (Bean, Bowers, Heid, Stevens, Williams); Nay – 0.
8. Resolution to Move into Executive Session
RESOLUTION # 133 – 24
Ms. Bowers made a Motion to move into Executive Session at 7:10PM and moved its passage with a Second Motion from Mr. Heid. With the following Members voting in favor of the Resolution it is carried. Ayes – 5 (Bean, Bowers, Heid, Stevens, Williams); Nay – 0.

9. Resolution to Move out of Executive Session

RESOLUTION # 134-24

Ms. Bowers made a Motion to adjourn and move out of Executive Session at 7:17PM and moved its passage with a Second Motion from Mr. Stevens. With the following Members voting in favor of the Resolution it is carried. Ayes – 5 (Bean, Bowers, Heid, Stevens, Williams); Nay – 0.

10. Resolution to Return to the Regular Town Board Meeting

RESOLUTION # 135 – 24

Mr. Williams made a Motion to return to the Regular Town Board Meeting at 7:18PM and moved its passage with a Second Motion from Mr. Heid. With the following Members voting in favor of the Resolution it is carried. Ayes – 5 (Bean, Bowers, Heid, Stevens, Williams); Nay – 0.

11. Resolution to Hire Zoning Officer – as a result of the Executive Session

RESOLUTION # 136 - 24

Ms. Bowers made a Motion to approve hiring Mr. Welch as the new Zoning Officer and moved its passage with a Second Motion from Mr. Stevens. With the following Members voting in favor of the Resolution it is carried. Ayes – 5 (Bean, Bowers, Heid, Stevens, Williams); Nay – 0.

12. Warrants

RESOLUTION # 137 – 24

Ms. Bowers made a Motion to approve the Warrants and moved its passage with a Second Motion from Mr. Heid. With the following Members voting in favor of the Resolution it is carried. Ayes – 5 (Bean, Bowers, Heid, Stevens, Williams); Nay – 0.

GENERAL FUND:	\$ 59,443.47
HIGHWAY FUND:	\$ 247,535.91
WATER IMPROVEMENT PROJECT:	\$ 316,249.18
SEWER DISTRICT PROJECT:	\$ 1,875.00
SKI BOWL MITIGATION PROJECT:	\$ 6,403.30
COMPREHENSIVE PLAN:	\$ 25,278.10
LIBRARY FUND:	\$ 2,487.92
EMS:	\$ 198,765.75
WATER DISTRICT:	\$ 13,659.54
TRUST & AGENCY:	\$ <u>2,142.64</u>
TOTAL:	\$ 873,840.81

13. Privilege of the Floor

- Mr. Heidrich – just wanted to thank Jim Jones Excavating for the Ski Bowl Park Mitigation Project after Tuesday’s severe storm, the water mitigation project was working fine after 2” of rain.

14. Adjourn

RESOLUTION # 138 – 24

Mr. Stevens made a Motion to adjourn the Regular Town Board Meeting and moved its passage with a Second Motion from Mr. Heid. With the following Members voting in favor of the Resolution it is carried. Ayes – 5 (Bean, Bowers, Heid, Stevens, Williams); Nay – 0.

PREPARED BY:

Jean M. Comstock

Jean M. Comstock
Town Clerk

**THE NEXT TOWN BOARD MEETING WILL BE HELD ON JULY 30, 2024 AT
7:00PM AT TANNERY POND AND VIRTUAL.**

Board Meeting Date: July 30, 2024 Resolution #

RESOLUTION TO APPROVE SALE OF SURPLUS EQUIPMENT

WHEREAS, the Town of Johnsburg has one Town Board Meeting scheduled for July 30, 2024, and

WHEREAS, Mr. Olesheski, Department of Public Property and Programs, is looking to for Board approval to deem a John Deere Z345R Zero Turn mower as surplus equipment.

WHEREAS, Mr. Olesheski is asking for Board approval to post on Auctions International as surplus/unused equipment for sale.

NOW THEREFORE LET IT BE RESOLVED, the Town of Johnsburg Town Board authorizes the sale and posting of surplus equipment from the Department of Public Property and Programs.

_____ made a Motion to approve the John Deer Z345R Zero Turn mower and surplus and to post on Auctions International for sale and moved its passage with a Second Motion from _____.

Where upon this Resolution was put to a vote, recorded as follows:

Ayes	Nays	0	Recusals
Supervisor Bean	_____	Yes	_____ No _____ Recused
Councilperson Bowers	_____	Yes	_____ No _____ Recused
Councilperson Heid	_____	Yes	_____ No _____ Recused
Councilperson Stevens	_____	Yes	_____ No _____ Recused
Councilperson Williams	_____	Yes	_____ No _____ Recused

Town Clerk

From: Recreation Johnsburg <recreation@johnsburgny.com>
Sent: Tuesday, July 9, 2024 6:13 PM
To: Johnsburg Supervisor; Town Clerk
Cc: 1960thunderdog@gmail.com; Councilperson Williams
Subject: Request to Auction Z345R Mower
Attachments: Z345R Auction Request.pdf

Good evening,

I have attached my formal request to have the Parks department's old Z345R mower deemed unused/surplus equipment and authorization to have it sold in an online public auction through Auctions International. This is the company that Fred and I have both used over the years and they do a good job with the auctions.

I don't expect to make much from the sale of this mower, especially since I intend to keep the mower deck, which is compatible with both of our X350 lawn tractors. However, even if we only receive a few hundred dollars, this zero turn mower needs to go... And as soon as it is gone, I will be happy to let the State know!

Please let me know if you have any questions or would like any additional information. Thank you for getting this on the agenda for next week!

Peter Olesheski Jr.

Recreation Director

Town of Johnsburg

Department of Public Property & Programs

518-683-5916



TOWN OF JOHNSBURG

219 Main Street, North Creek, NY 12853
Phone: (518) 251-2421 ~Fax: (518) 251-9991

7/9/24

Town Board Members:

Bakers Mills
Johnsburg
Garnet Lake
North Creek
North River
Riparius
Wevertown

Town Supervisor
Kevin Bean
(518) 251-2421x4

Town Council
Anna Bowers
Paul Heid
Arnold Stevens
Jim Williams

Highway Superintendent
Fred Comstock
(518) 251-2113

Town Clerk
Jean Comstock
(518) 251-2421x3

Town Assessor
Letitia Williams
(518) 251-2421x6

Zoning Enforcement
(518) 251-2421x5

**Public Property &
Programs**
Peter Olesheski
(518) 232-6847

The Department of Public Property & Programs (formally the Parks & Recreation Department) has an older John Deere Z345R zero turn mower that was involved in a roll over accident back in 2022. Following the accident, the Town had the mower repaired, but it continues to have issues tracking straight. This mower also has issues with the emergency brake and has been out of service for most of the spring/summer. This piece of equipment, which has over 300 hours on it, is also unable to be used in cemetery maintenance or anywhere on slopes greater than 13 degrees, which makes it fairly useless to our department.

The Department currently has a 50" Cub Cadet zero turn mower, a John Deere X350 lawn tractor with a 42" deck and a new John Deere X350 lawn tractor with a 48" deck, which was delivered on July 5th. This means that the Department does not need the Z345R mower. I would, however, like to keep the mower deck, which is compatible with both of the X350 lawn tractors. Therefore, **I respectfully request that the Town Board deem the John Deere Z345R mower as surplus/unused equipment and authorize me to have it sold through online public auction with Auctions International.**

The online auction typically runs for two weeks. My expectation is that the mower, without the deck and with the known mechanical issues, may bring \$300-500 at auction.

Please let me know if you have any questions or would like any additional information. Thank you for considering this important request and for your continued support of our department.

Regards,

Peter Olesheski Jr.

Peter Olesheski, Director
Public Property & Programs

TOWN OF JOHNSBURG

TOWN BOARD MEETING: July 30, 2024

Resolution #

SMART GROWTH COMMUNITY PLANNING & ZONING GRANT (through the Warren County Planning Department)

WHEREAS, the Town of Johnsburg is completing an update to the Comprehensive Plan; and

WHEREAS, the Town has identified a Zoning Code Update as a priority goal emerging from the Plan update, including but not limited to, a review of zoning district classifications, dimensional requirements, Main Street and Hamlet design standards, and site plan and special use permit review procedures; and

WHEREAS, the Warren County Planning Department has identified the Smart Growth Community Planning and Zoning Grant Program as opportunity that aligns with this goal; and

WHEREAS, the Warren County Planning Department possesses the capacity and experience to assist the Town in this endeavor; now therefore be it

RESOLVED, that the Town of Johnsburg consents to and supports the Warren County Planning Department submitting a Smart Growth Community Planning and Zoning Grant application on the Town's behalf; and be it further

RESOLVED, that, if awarded, the Town of Johnsburg intends to enter into an agreement with the Warren County Planning Department to provide planning services toward the completion of this project, and be it further

RESOLVED, that the Town of Johnsburg recognizes that the Warren County Planning Department will provide the 10% local match in the form of staff time dedicated to the project, resulting in no cost to the Town.

_____ made a Motion to approve the Agreement with the Warren County Planning Department to submit a Smart Growth Community and Zoning Grant on behalf of The Town of Johnsburg and moved its passage with a Second Motion from

_____. Where upon this Resolution was put to a vote, recorded as follows:

Ayes	Nays	Recusals		
Supervisor Bean		___ Yes	___ No	___ Recused
Councilperson Bowers		___ Yes	___ No	___ Recused
Councilperson Heid		___ Yes	___ No	___ Recused
Councilperson Stevens		___ Yes	___ No	___ Recused
Councilperson Williams		___ Yes	___ No	___ Recused

Town Clerk

From: Nelson, David <nelsond@WarrenCountyNY.gov>
Sent: Wednesday, July 24, 2024 9:30 AM
To: Town Clerk
Subject: Warren County Grant Application on behalf of Johnsburg

Hi Jean,

My office is working on the grant application to provide planning services to the Town of Johnsburg for a zoning code rewrite next year. The application deadline is July 31st. In order to do this work for one of municipalities, we will need a resolution authorizing us to do so. I spoke with Kevin last week and he indicated that the resolution would be passed next Tuesday, July 30th so that gives us a minimal turnaround time. I wanted to reach out to you to see if there was anything you needed from me to facilitate this.

Thanks!

-David.

David Nelson, AICP
Principal Planner
Warren County Planning
1340 State Route 9
Lake George, NY 12845
Phone: (518) 761-7698
nelsond@WarrenCountyNY.gov

Town of Johnsburg

Board Meeting Date: July 30, 2024 Resolution #

RESOLUTION TO APPROVE AGREEMENT WITH WARREN COUNTY LOCAL TOURISM AND CONVENTION DEVELOPMENT

Whereas the Town of Johnsburg Town Board Regular Town Board Meeting on July 16, 2024, and

NOW THEREFORE IT BE RESOLVED that the Town Board has accepted and approved the Agreement with Warren County Local Tourism and Convention Development.

_____ made a Motion to approve and accept the Agreement with Warren County Local Tourism and Convention Development and moved its passage with a Second Motion from _____. Where upon this Resolution was put to a vote and recorded as follows:

Ayes Nays 0 Recusals 0

Supervisor Bean	___ Yes	___ No	___ Recused
Councilwoman Bowers	___ Yes	___ No	___ Recused
Councilman Heid	___ Yes	___ No	___ Recused
Councilman Stevens	___ Yes	___ No	___ Recused
Councilman Williams	___ Yes	___ No	___ Recused

**COUNTY OF WARREN LOCAL TOURISM PROMOTION
AND CONVENTION DEVELOPMENT AGREEMENT
FOR 2024 WITH JOHNSBURG**

This Agreement (the "Agreement") is made by and between the COUNTY OF WARREN, a municipal corporation and political subdivision established under the Laws of the State of New York, having its offices and principal place of business located at the Warren County Municipal Center with a mailing address of 1340 State Route 9, Lake George, New York 12845 (hereinafter "County") and the TOWN OF JOHNSBURG, a municipal corporation and political subdivision established under the Laws of the State of New York, having its principal place of business located at the Town Hall, 219 Main Street, North Creek, New York 12853 (hereinafter "Town" or "Municipality").

WITNESSETH

WHEREAS, the County derives revenue from the Occupancy Tax authorized by act of the New York State Legislature (Chapter 422 of the Laws of 2003) and, after deducting the amount provided for administering such Tax, is to allocate the funds to enhance the general economy of the County of Warren and its City, Towns and Villages through the promotion of tourist activities, conventions, trade shows, special events and other directly related and supported activities, and

WHEREAS, the Municipality is ready, willing and able to provide for promotion of tourist activities, conventions, trade shows, special events and other directly related and supported activities, and possesses or can make available all necessary qualified personnel, licenses, facilities and expertise to carry out the terms of this Agreement; and

WHEREAS, the Warren County Board of Supervisors authorized agreements with the various municipalities in Warren County to provide funds, annually, to enhance the general economy of the various municipalities and therefore, the County of Warren, through the promotion of tourist activities, conventions, trade shows, special events, and other directly related and supported activities, and

WHEREAS, the Occupancy Tax Coordination Committee has approved the 2024 Occupancy Tax Spending Plan to authorize contracts with various municipalities for 2024,

NOW, THEREFORE, in consideration of the promises, responsibilities, and covenants herein, the County and the Municipality agree as follows:

Part I - Payment

1. Payment. In accordance with the terms of this Agreement, the County shall pay and disburse to the Town the sum of Twenty Thousand Dollars (\$20,000.00), pursuant to the 2024 Occupancy Tax Spending Plan, passed by the Warren County Board of Supervisors as Resolution No. 198 of 2024 on June 21, 2024. All funds made available for use in connection with this Agreement and accepted by the Municipality shall be subject to and expended in accordance with the terms and provisions of the Agreement (without the need to approve and sign additional agreements). Payment of said amount by the County to the Town shall be made in September 2024 following the appropriation of funds to be accomplished by separate resolution, upon receipt of: (1) a fully executed agreement; (2) a copy of the resolution enacted by the Municipality accepting the award and approving the terms of the agreement; and (3) a County voucher.

Part II - Use/Accounting of Funds

2. Expenditure of Funds.

a) The funds paid to the Municipality pursuant to the terms hereof shall be allocated only for tourism promotion and tourist and convention development. More specifically, the funds shall be used to enhance the general economy of the Municipality through the promotion of tourist activities, conventions, trade shows, special events and other directly related and supported activities. All funds provided to the Municipality must be spent for these purposes, and none of the funds provided pursuant to this Agreement may be used for expenses of the Municipality in administrating the use of the funds as allocated herein. More specifically, the Municipality shall use the funds provided by this Agreement in the calendar year 2024, for such purposes as are set forth in the spending guidelines annexed hereto as Schedule "A." All expenditure of funds shall be authorized by board resolution of the Town.

b) As set forth in paragraph 5 of this Agreement, a Municipality may be liable for ineligible expenditures. While the Municipality may expend funds provided under this Agreement without prior approval of such expenditures by the County, if a Municipality has a question as to whether a particular expenditure is an eligible expenditure under the spending guidelines (Schedule "A") or desires prior approval of an expenditure plan to avoid the possibility that the County may determine an expenditure or expenditures as ineligible under this Agreement, the Municipality may seek an advance approval by the Occupancy Tax Committee of the County Board of Supervisors, whose determination that an expense is eligible will be the County's final determination.

3. Accounting of Funds and Expenditures. Municipalities receiving funds are required to establish a designated revenue and expense line in their municipal accounts for tourism to account for the shared bed tax revenue on or before October 1st of each year. On or before March 15th of each year, municipalities are required to report to the County on the use of the revenue sharing funds for the previous fiscal year. The report shall include: (a) a description of activities or projects receiving revenues; (b) the number of persons served; (c) an outline of plans for continuing the activity or project; and (d) any and all other information that the County may deem necessary by further resolution adopted by the Board.

4. Records/Audits. The Municipality shall establish and maintain complete and accurate books, records, documents, accounts and other evidence directly pertinent to performance under this Agreement (herein collectively "the Records") in accordance with the following requirements: (a) the Records must be kept for the balance of the calendar year in which they were made and for six (6) additional years thereafter; and (b) the County Chairman of the Board, the Occupancy Tax Committee of the Board of Supervisors, the Administrator of Fiscal Services, the County Attorney, or any other person or entity authorized to conduct an examination, as well as the Board of Supervisors, shall have access to the Records during normal business hours at an office of the Municipality, or, if no such office is available, at a mutually agreeable and reasonable venue within the County, for the term specified above for the purposes of inspection, auditing and copying. The County shall take reasonable steps to protect from public disclosure any of the records which are exempt from disclosure under Section 87 of the Public Officers Law (the "Statute") provided that; (i) the Municipality shall timely inform an appropriate County official, in writing, that said records should not be disclosed; and (ii) said records shall be sufficiently identified and designation of said records as exempt under the statute is reasonable. Nothing contained herein shall diminish, or in any way adversely affect, the County's right to discovery in any pending or future litigation.

5. Refunds to County/Ineligible Expenditures.

In the event that it shall be determined by the Board of Supervisors that the Municipality has made ineligible expenditures with funds provided by this Agreement, the Municipality may substitute other eligible expenditures for the fund or expend such amounts for eligible expenses thereafter or if this is not done such amount shall be refunded to the County.

Part III - Term and Early Termination

6. Term. This Agreement shall be for the period of June 21, 2024 through December 31, 2024, and shall automatically expire on December 31, 2024 unless terminated earlier by either party, in its sole discretion, upon thirty (30) days written notice. Written notice of termination, where required, shall be sent by personal messenger

service or by certified mail, return receipt requested. The termination shall be effective in accordance with the terms of the notice. Upon receipt of the notice of termination, the Municipality understands that it should cancel, prior to the effective date of any prospective termination, as many outstanding obligations as possible, and not to incur any new obligations after receipt of the notice without approval by the County except that the Municipality may use funds remaining from prior County distributions provided the Municipality is not in breach of this Agreement. In no event shall the County be liable for expenses or obligations arising from programs or other expenditures made pursuant to the terms of this Agreement after the termination date.

Part IV - Indemnification

7. Indemnification. The Town shall defend, indemnify and hold harmless the County and its officers and employees from claims, notices of claims, suits, actions, damages and costs of every kind and nature, including but not limited to reasonable attorney's fees, arising out of activities funded or otherwise carried out pursuant to the terms of this Agreement.

Part V - Other

8. Nature of Agreement/Independent Contractor. This Agreement is a funding contract. This Agreement is not intended to create, nor shall it be construed as creating, a joint venture or partnership. The Municipality is an independent contractor and may neither hold itself out nor claim to be an officer, employee or subdivision of the County, nor make any claim, demand or application to or for any right, based on any different status.

9. Discrimination Prohibited. The services to be furnished and rendered under this Agreement by the Municipality shall be available to any and all residents of Warren County without regard to race, color, creed, sex, religion, national or ethical origin, handicap or source of payment.

10. No Partisan Political Activity. Funds provided pursuant to this Agreement shall not be used for any partisan political activity, or for activities that may influence legislation or the election or defeat of any candidate for public office.

11. Set-Off Rights. The County shall have all of its equitable and statutory rights of set-off. These rights shall include, but not be limited to, the County's option to withhold for the purposes of set-off any monies due the Municipality under this Agreement up to the amounts due and owing to the County with regard to this Agreement, any other Agreement with any County department or agency, including any contract for a term

commencing prior to the term of this Agreement, plus any amounts due and owing to the County for any other reason, including, without limitation, tax delinquencies, fee delinquencies or monetary penalties relative thereto.

12. Executory Clause. The County shall have no liability under this Agreement to the Municipality or to anyone else beyond the funds appropriated and available for this Agreement.

13. Disputes. Disputes involving this Agreement, including the breach or alleged breach thereof, may not be submitted to binding arbitration, but must, instead, be heard in a court of competent jurisdiction within the State of New York.

14. Amendment. This Agreement may not be amended, modified or renewed except by written agreement signed by the Town and the County.

15. Severability. If any term or provision of this Agreement or the application thereof to any person or circumstance shall to any extent be held invalid or unenforceable, the remainder of this Agreement or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and every other term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

16. Electronic Signature. This Agreement may be executed and delivered in any number of counterparts, each of which so executed and delivered shall be deemed to be an original and all of which shall constitute one and the same instrument. Documents executed, scanned and transmitted electronically and electronic signatures shall be deemed original signatures for purposes of this Agreement and all matters related thereto, with such facsimile, scanned and electronic signatures having the same legal effect as original signatures.

17. Entire Agreement. This is the entire Agreement of the parties and cannot be changed or modified except by mutual written agreement and signed by a duly authorized representative of the County. If any part of this Agreement shall be held unenforceable, therest of this Agreement will nevertheless remain in full force and effect.

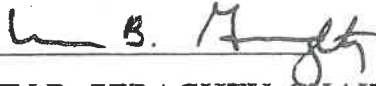
*Remainder of this page intentionally left blank
Signatures follow on the next page*

IN WITNESS WHEREOF, this Agreement has been executed by the duly authorized officers of the respective parties.

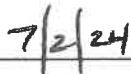
Approved as to form:

COUNTY OF WARREN


Assistant County Attorney


By: 
KEVIN B. GERAGHTY, CHAIRMAN
Board of Supervisors

Date:  7/1/2024

Date:  7/2/24

TOWN OF JOHNSBURG

By: 
KEVIN BEAN, SUPERVISOR

Date:  7-3-2024

SCHEDULE “A”



GENERAL SPENDING GUIDELINES

General Guidelines

Generally, uses of occupancy tax revenues provided to Municipalities by the County, must be expended for the Promotion of Tourist activities, conventions, sports, trade shows, special events and other directly related and supported tourism activities. Promotion or promoting is defined as furthering the growth of, establishment of, sales and/or contributing to the growth, engagement, or prosperity of and/or to forward or to encourage or to advance. Therefore, and more importantly, in order for an expenditure to be eligible under these guidelines, it cannot just be "related" to Tourism, but it must be determined to be consistent with the previously stated allowed uses and definition of promotion.

Application of General Guidelines to List Below

The listing is intended to provide a suggested list of possible expenditures under the general guideline provided above. In order to maintain the listing below as an easy and practical tool, elaborate or extensive descriptions have, generally, been avoided. Therefore, the examples should always read together with the general guideline, above, to ascertain the extent to which funds may be expended for the example provided.

Special Events/Festivals/Activities/Sports

Production, development of new event, activities (i.e. Outdoor drama, civic center events, Elvis Festival and the advertisement of the same)

Production/installation/rental/creation of programs/directories for specific events

Firework displays

Banner/flags/billboards

Business cards

Buttons, pins, decals, letterhead, envelopes, postcards, postage

Event consultation fee

Re-enactors, musicians, entertainers

Town tours, itineraries, maps

Sponsorship, hosting fees

Rental of traveling/special exhibits

Event crowd control, safety concerns

Promotional Items – giveaways

Recreational Attractions

Advertisements and enhancements of existing and new recreational activities and attractions to be developed to accommodate and increase the number of tourists, for enhancements to water access and riverfronts, snowmobiling trail system, hiking trails, cycling routes, with displays or improvements to accommodate tourists such as benches, or a gondola for transportation.

Mapping and/or brochures

Wayfaring/directional signage

Clearing/preparation of property for tourist or convention activity or event

Any eligible criteria from other spending guideline categories

Website Development/Electronic Promotion

Expenditures for the following provided that the same is for purposes of promoting tourism, conventions, special events, trade shows, sports and other tourist activities.

VISIT THE
Lake George Area
IN NEW YORK'S ADIRONDACKS



Website design/construction
Purchase of images/sound
Promotions, purchase of hyperlinks
Interactive informational kiosk
Email appends
Broadcast design/delivery of
Newsletters/banner ads
Purchase of photography/videography
Purchase of photo enhanced listings
Search engine optimization

Brochure Production/Distribution

General tourism guide, seasonal guide, themed events, flyers, promotional literature, niche – publication (i.e. walking/driving tours, packages, itineraries, coupons, heritage, birding, sports, etc.), post cards, maps, posters.

Paid brochure distribution locations
Design fees
Reproduce brochures to CD/DVD
Copywriting/Typesetting
Postage/permit fees
Printing/reproduction/production
Photography

Advertisements/Promotions

Paid advertisements promoting events, activities, packages, attractions, conventions, tradeshow for general tourism development to Warren County communities – Destination Marketing Programs.

Co-op partnerships with Warren County- Adirondack Regional Tourism Council, New York State publications, as well as national publications and directories, radio, newsprint/magazine opportunities, television campaigns, and trade/consumer show brochure distribution and exhibit space co-op.

Local, regional and/or national advertising, promotional opportunities
Production/placement of ads (print, radio, tv)
Clipping Service
Advertising in trade journals
Exhibit graphics
Consumer/trade show registration
Show staffing expenses
Logo development/design/tag line/branding
Business reply cards
Product Development (i.e. tour packages, itineraries, special events, familiarization tours for operators or media)
Coupons
Public relations – press kits, press releases, messaging development, printing, mailing, broadcast, services



Membership/Association/Affiliations

For the furtherance of Tourism Promotion, (i.e. American Bus Association (ABA), New York State Travel and Tourism Association (NYSTIA), National Tour Association (NTA).

Specialized Professional Services

Expenditures for the following, provided that the same is for purposes of promoting tourism, conventions special events, sport, trade shows and other tourism activities:

Shoot photographer/videographer

Graphic designer

Step on guide services

Public relations/marketing agency

Speakers/musicians/entertainers/models

Airplane/helicopter rentals

Ad/brochure/web design

Market research, feasibility study

Event sponsorship/bid fees

Outsourcing to call centers/fulfillment houses

Update portions of local history in furtherance of promoting tourism, conventions, special events, sports

Educational Tourism

Informational kiosk

Hospitality training

Hosting/attending workshops (i.e. how to market your destination, property or event)

Beautification

Community signage – welcome/directional signage

Plantings/landscaping/streetscaping/lighting/water features furthering establishment or growth of tourism, conventions, sports, special events, trade shows and other tourist activities

Informational kiosk

Fountains, benches, trail development & enhancement

Audio/Visual production, duplication and distribution

DVD/CD/VHS

Miscellaneous promotion

Purchase mailing lists

Mailings/social media targeted lists for specific audiences

Capital projects

Expenditures may be made for capital projects which facilitate uses by tourists and/or increases tourism to an area by enhancing the environment, improving infrastructures related to tourism, conventions, sports, special events, trade shows, and developing, operating and tourist attractions. Long range recreational plans/projects may also be considered under this funding and are recommended to be coordinated with the Warren County Planning Department.

When spending funds for capital projects, it is necessary that the primary benefit and end result of the project is to increase, enhance and promote tourism and tourist activities. Funding of capital projects that predominantly benefits residents and only incidentally promotes tourism should be avoided. *** Please note: This is not an all-inclusive list and expenditure approval is at the discretion of the Warren County Tourism and Occupancy Tax Committee, Legal and County Auditor.*

Warren County Board of Supervisors

RESOLUTION NO. 198 OF 2024

RESOLUTION INTRODUCED BY SUPERVISORS MERLINO, STROUGH, RUNYON, BEAN, GERACI, CROCITTO AND STRAINER

APPROVING THE 2024 OCCUPANCY TAX SPENDING PLAN FOR MUNICIPALITIES AND AUTHORIZING AGREEMENTS FOR TOURISM PROMOTION AND TOURIST AND CONVENTION DEVELOPMENT SERVICES

WHEREAS, the County is authorized and empowered to impose a tax upon persons occupying any facility providing lodging on an overnight basis by section 1202-u of the Tax Law (also known as Chapter 422 of the Laws of 2003, as amended) and thereafter, the County enacted various local laws, with the most recent being Local Law 5 of 2018, which imposes and collects occupancy tax in Warren County, and provides that after deducting amounts provided for the County's administration of such tax, that revenues derived from such tax shall be allocated to enhance the general economy of the County of Warren, and its cities, towns and villages through the promotion of tourist activities, conventions, trade shows, special events and other directly-related and supported activities, and

WHEREAS, the Warren County Board of Supervisors previously approved criteria for issuing awards to municipalities in Warren County through various prior resolutions, to include Resolution 392 of 2021, for the purpose of providing the County's occupancy tax revenues to enhance the general economy of the County of Warren and the City of Glens Falls (the "City"), the Towns of Bolton, Chester, Hague, Horicon, Johnsbury, Lake George, Lake Luzerne, Queensbury, Stony Creek, Thurman, and Warrensburg (the "Towns"), and the Village of Lake George (the "Village"), through each municipalities' promotion of tourist activities, conventions, trade shows, special events, and other directly-related and supported activities, and

WHEREAS, the Occupancy Tax Coordination Committee approved a 2024 Occupancy Tax Spending Plan for Municipalities which, in part, would authorize agreements with the City, Towns and Village for the 2024 calendar year, in the revenue amounts set forth on the 2024 Occupancy Tax Municipal Spending Plan Chart herein, as of June 21, 2024:

RESOLUTION No. 198 OF 2024

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2024 Occupancy Tax Municipal Spending Plan

Municipality	Amount	Notes
Town and Village of Lake George	\$150,000	Combined Town and Village allocation paid to Town of Lake George
Bolton	\$ 60,000	
Queensbury	\$ 60,000	
Remaining Towns & City of Glens Falls	\$180,000	\$20,000 to City of Glens Falls and to each of the eight remaining Towns

now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute agreements providing 2024 occupancy tax revenue to the City, Towns and Village, as set forth above in the 2024 Occupancy Tax Municipal Spending Plan, effective June 21, 2024, with payments to be made in September of 2024 following the appropriation of funds to be accomplished by separate resolution, and as provided by the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to pay the amounts specifically set forth above, with all payments to be made in September of 2024 following the appropriation of funds to be accomplished by separate resolution, upon receipt of: (1) A fully executed agreement; (2) A copy of the resolution enacted by the Municipality accepting the award and approving the terms of the agreement; and (3) A County voucher, and be it further

RESOLVED, that any additional amounts of occupancy tax revenue awarded to the municipalities for the 2024 calendar year shall be subject to the further resolution of the Board of Supervisors.

Town of Johnsburg

Board Meeting Date: 7/30/24 Resolution # _____

Authorizing the implementation and funding of the costs of 100% of the costs of a transportation project, which may be eligible for federal-aid and/or state-aid, or reimbursement from Bridge NY funds.

WHEREAS, a project for the Bridge NY Culvert, Riverside Station Road over Tributary to Hudson River, Town of Johnsburg P.I.N. 1762.73/D041088 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 0% Federal funds and 100% non-federal funds; and

WHEREAS, the Town of Johnsburg will design, let and construct the Project: and

WHEREAS, the Town of Johnsburg desires to advance the Project by making a commitment of 100% of the costs of the work for the Project or portions thereof.

NOW, THEREFORE, the Town of Johnsburg Board , duly convened does hereby

RESOLVE, that the Town of Johnsburg Board hereby approves the above-subject Project; and it is hereby further

RESOLVED, that the Town of Johnsburg Board hereby authorizes the Town of Johnsburg to pay 100% of the cost of Design and Construction phase of work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds; and it is further

RESOLVED, that the sum of \$ 1,281,000.00 (One Million Two Hundred Eighty One Thousand Dollars and zero cents) is hereby appropriated from General Funds and made available to cover the cost of participation in the above phase(s) of the Project; and it is further

RESOLVED, that the Town of Johnsburg Board hereby agrees that the Town of Johnsburg shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid, or NY Bridge funding awarded to the Town of Johnsburg; and it is further

RESOLVED, that in the event the Project costs not covered by federal-aid, state-aid, or NY Bridge funding exceed the amount appropriated above, the Town Board of the Town of Johnsburg shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof; and it is further

RESOLVED, that the Town of Johnsburg hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED, that the Town Supervisor of the Town of the Town of Johnsburg be and is hereby authorized to execute on behalf of the Town of Johnsburg all necessary agreements, certifications or reimbursement requests for federal-aid and/or state-aid with the New York State Department of

Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the Town of Johnsburg's funding of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED, this Resolution shall take effect immediately.

Ayes _____	Nays _____	Recusals _____
Supervisor Bean	_____ Yes	_____ No
Councilperson Bowers	_____ Yes	_____ No
Councilperson Heid	_____ Yes	_____ No
Councilperson Stevens	_____ Yes	_____ No
Councilperson Williams	_____ Yes	_____ No

_____ Recused
_____ Recused
_____ Recused
_____ Recused
_____ Recused

The Town Board unanimously adopted this resolution at it's meeting on _____ at _____pm.

STATE OF NEW YORK }
 }
 COUNTY OF WARREN }

I, _____, Clerk of the town of Johnsburg, New York, do hereby certify that I have compared the foregoing copy of the resolution with the original resolution of file in my office and that the same is a true and correct transcript of said original resolution and of the whole thereof as duly adopted by said Town Board at a meeting duly called and held at Tannery Pond Community center on _____ by the required necessary vote of the members to approve the resolution.

WITNESS, my hand and the official seal of the Town of Johnsburg, New York, the on _____.

Signature, Town Clerk

Town of Johnsburg

Board Meeting Date: 7/30/24 Resolution # _____

Authorizing the implementation and funding of the costs of 100% of the costs of a transportation project, which may be eligible for federal-aid and/or state-aid, or reimbursement from Bridge NY funds.

WHEREAS, a project for the Bridge NY Culvert, Crane Mountain Road over Putnam Brook East, Town of Johnsburg P.I.N. 1762.73/D041088 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 0% Federal funds and 100% non-federal funds; and

WHEREAS, the Town of Johnsburg will design, let and construct the Project: and

WHEREAS, the Town of Johnsburg desires to advance the Project by making a commitment of 100% of the costs of the work for the Project or portions thereof.

NOW, THEREFORE, the Town of Johnsburg Board , duly convened does hereby

RESOLVE, that the Town of Johnsburg Board hereby approves the above-subject Project; and it is hereby further

RESOLVED, that the Town of Johnsburg Board hereby authorizes the Town of Johnsburg to pay 100% of the cost of Design and Construction phase of work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds; and it is further

RESOLVED, that the sum of \$ 1,142,000.00 (One Million One Hundred Forty Two Thousand Dollars and zero cents) is hereby appropriated from General Funds and made available to cover the cost of participation in the above phase(s) of the Project; and it is further

RESOLVED, that the Town of Johnsburg Board hereby agrees that the Town of Johnsburg shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid, or NY Bridge funding awarded to the Town of Johnsburg; and it is further

RESOLVED, that in the event the Project costs not covered by federal-aid, state-aid, or NY Bridge funding exceed the amount appropriated above, the Town Board of the Town of Johnsburg shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof; and it is further

RESOLVED, that the Town of Johnsburg hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED, that the Town Supervisor of the Town of the Town of Johnsburg be and is hereby authorized to execute on behalf of the Town of Johnsburg all necessary agreements, certifications or reimbursement requests for federal-aid and/or state-aid with the New York State Department of

Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the Town of Johnsbury's funding of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED, this Resolution shall take effect immediately.

Ayes _____	Nays _____	Recusals _____
Supervisor Bean	_____ Yes	_____ No
Councilperson Bowers	_____ Yes	_____ No
Councilperson Heid	_____ Yes	_____ No
Councilperson Stevens	_____ Yes	_____ No
Councilperson Williams	_____ Yes	_____ No

The Town Board unanimously adopted this resolution at it's meeting on _____ at _____ pm.

STATE OF NEW YORK }
 }
 COUNTY OF WARREN }

I, _____, Clerk of the town of Johnsbury, New York, do hereby certify that I have compared the foregoing copy of the resolution with the original resolution of file in my office and that the same is a true and correct transcript of said original resolution and of the whole thereof as duly adopted by said Town Board at a meeting duly called and held at Tannery Pond Community center on _____ by the required necessary vote of the members to approve the resolution.

WITNESS, my hand and the official seal of the Town of Johnsbury, New York, the on _____.

 Signature, Town Clerk

Town of Johnsburg

Board Meeting Date: July 30, 2024

Resolution # _____

Resolution To Approve Budget Line Transfers & Amendments

Whereas. The budget line A1420.4 Law Contractual has been fully expended and further services are necessary, additional funding is needed, and

WHEREAS, The budget line A1620.43 was established after budget adoption to track expenses to Wevertown hall with initial funding of \$5,000, additional funding is needed, and

WHEREAS, The flagpole at the ski bowl garden broke during a recent storm and the garden group wishes to replace it with a telescoping flagpole. They wish to use funds from reserve account A233 for the purchase, and

WHEREAS, The Library has received a grant in the amount of \$750 and wishes to appropriate the funds to be spent from L7410.41 Library Local Grants Contractual

WHEREAS, Budget line SW8320.41 was established after budget adoption to track water repairs on main street with initial funding of \$5,000, additional funding is needed,

WHEREAS, Wire transfer fees for grant reimbursement are recorded in the SW Fund on line SW8397.4, a budget line transfer is needed

NOW THEREFORE IT BE RESOLVED The Town of Johnsburg Town Board authorizes the following Budget Amendments and Budget line transfers:

From	To	Amount	
A599 General Fund Balance	A1420.4 Law Contractual	\$30,0000	(Amendment)
A1620.4 Buildings Contractual	A1620.43 Wevertown Hall	\$10,000.00	(BLT)
A233 Ski Bowl Park Reserve	A8510.4 Ski Bowl Park Beautification	\$367.94	(Amendment)
L3889 Local Library Grants Revenue	L7410.41 Local Grants Contractual	\$750.00	(Amendment)
SW8320.4 Source Supply Contractual	SW8320.41 Main Street Contractual	\$5000.00	(BLT)
SW8320.4 Source Supply Contractual	SW8397.4 WIIA Grant Expense	\$140.00	(BLT)

_____ made a motion to approve the amendments and moved its passage with a second from _____.

Where upon this Resolution was put to a vote, recorded as follows:

Ayes _____ Nays _____ Recusals _____

Supervisor Bean	_____ Yes	_____ No	_____ Recused
Councilperson Bowers	_____ Yes	_____ No	_____ Recused
Councilperson Heid	_____ Yes	_____ No	_____ Recused
Councilperson Stevens	_____ Yes	_____ No	_____ Recused
Councilperson Williams	_____ Yes	_____ No	_____ Recused

Town of Johnsburg

Board Meeting Date: July 30, 2024 Resolution #

RESOLUTION OF RE-CERTIFICATION OF RECORD OF ACTIVITIES

Whereas the Town of Johnsburg Town Board had its Town Board Meeting on July 30, 2024, and

NOW THEREFORE IT BE RESOLVED that the Town Board has approved the Recertification of the Record of Activities for the New York State Retirement System.

_____ made a Motion to approve the Recertification and moved its passage with a Second Motion from _____. Where upon this Resolution was put to a vote and recorded as follows:

Ayes	Nays	Recusals		
Supervisor Bean		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Recused
Councilwoman Bowers		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Recused
Councilman Heid		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Recused
Councilman Stevens		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Recused
Councilman Williams		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Recused

Please type or print clearly
in blue or black ink

NYSLRS ID

□ □ □ □ □ □ □ □

Received Date

[Empty box for Received Date]

Social Security Number [last 4 digits]

XXX



Recertification of the Record of Activities

RS 2419

(Rev. 06/22)

Retirement System [check one]

Employees' Retirement System (ERS)

Police and Fire' Retirement System (PFRS)

I, Jean M. Comstock, certify that I completed a 3-month record of activities for the term that began 01/01/22 for my position as Town Clerk.

I attest that the record of activities maintained for the above named term is still representative of my hours worked and that my responsibilities have not substantially or materially changed. My current term begins on 01/01/2024 and ends on December 31, 2027.

Jean M. Comstock
Signature of Member

Date

Employer Location Code: 30144

NOTE: A record of activities and any certification based upon such record shall not be valid for more than eight years from the date of the taking of office for which the record of activities was initially maintained.

Please keep this form on file in your records and submit a copy to NYSLRS only upon request.

Received Date

Recertification of the Record of Activities

Please type or print clearly
in blue or black ink

RS 2419
(Rev. 06/22)

NYSLRS ID

□ □ □ □ □ □ □ □

Social Security Number [last 4 digits]

X XXXXXXXXXX

Retirement System [check one]

- Employees' Retirement System (ERS)
Police and Fire' Retirement System (PFRS)

I, Frederick T. Cornstock, certify that I completed a 3-month record of activities for the term that began 01/01/22 for my position as Highway Superintendent. I attest that the record of activities maintained for the above named term is still representative of my hours worked and that my responsibilities have not substantially or materially changed. My current term begins on January 1, 2024 and ends on December 31, 2025.

Signature of Member

Date

Employer Location Code: 30144

NOTE: A record of activities and any certification based upon such record shall not be valid for more than eight years from the date of the taking of office for which the record of activities was initially maintained.

Please keep this form on file in your records and submit a copy to NYSLRS only upon request.

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF JOHNSBURG:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of June, 2024

DATED: July 15, 2024


SUPERVISOR

	Balance 05/31/2024	Increases	Decreases	Balance 06/30/2024
A GENERAL FUND				
CASH - CHECKING	128,737.51	200,690.43	156,372.87	173,055.07
CASH - MONEY MARKET	100,334.24	4.16	106.68	100,231.72
NYCLASS	761,534.65	3,122.13	153,781.60	610,875.18
PETTY CASH	100.00	0.00	0.00	100.00
DOG PARK RESERVE - NYCLASS	4,852.60	20.79	0.00	4,873.39
PLANNING DEV. RESERVE - NYCLAS	13,050.34	55.97	0.00	13,106.31
WWT - O&M	25,000.00	0.00	0.00	25,000.00
SKI BOWL PARK RESERVE - NYCLAS	7,284.53	31.22	0.00	7,315.75
TOTAL	1,040,893.87	203,924.70	310,261.15	934,557.42
DA HIGHWAY FUND				
CASH - CHECKING	100,472.70	100,253.58	121,059.54	79,666.74
CASH MONEY MARKET	0.00	5,467.73	0.00	5,467.73
NYCLASS	1,421,296.01	5,950.75	100,000.00	1,327,246.76
PETTY CASH	100.00	0.00	0.00	100.00
BRIDGE RESERVE - NY CLASS	94,331.13	404.45	0.00	94,735.58
EQUIPMENT RESERVE - NY CLASS	334,271.50	1,433.15	0.00	335,704.65
TOTAL	1,950,471.34	113,509.66	221,059.54	1,842,921.46
HB WATER IMPROVEMENT PROJECT				
CASH - CHECKING	0.00	314,106.68	313,504.18	602.50
NYCLASS	95,673.25	405.45	0.00	96,078.70
TOTAL	95,673.25	314,512.13	313,504.18	96,681.20
HC SEWER DISTRICT PROJECT				
	0.00	0.00	0.00	0.00
NYCLASS	214,701.89	920.51	0.00	215,622.40
TOTAL	214,701.89	920.51	0.00	215,622.40
HD SKI BOWL MITIGATION PROJECT				
CASH - CHECKING	0.00	0.00	52,206.60	-52,206.60
NYCLASS	274,817.24	1,021.67	0.00	275,838.91
TOTAL	274,817.24	1,021.67	52,206.60	223,632.31
HE COMPREHENSIVE PLAN				
	0.00	0.00	0.00	0.00
NYCLASS	77,009.07	330.17	0.00	77,339.24

MONTHLY REPORT OF SUPERVISOR

	Balance 05/31/2024	Increases	Decreases	Balance 06/30/2024
TOTAL	77,009.07	330.17	0.00	77,339.24
HF RECREATIONAL TRAILS GRANT				
CASH - CHECKING	44,263.00	0.00	40,975.00	3,288.00
MMK	400.00	0.00	0.00	400.00
TOTAL	44,663.00	0.00	40,975.00	3,688.00
L LIBRARY FUND				
CASH - CHECKING	10,446.67	1,386.31	8,079.37	3,753.61
NYCLASS	114,864.66	492.45	0.00	115,357.11
TOTAL	125,311.33	1,878.76	8,079.37	119,110.72
SF FIRE PROTECTION DISTRICT				
	0.00	0.00	0.00	0.00
NYCLASS	32,711.37	140.25	0.00	32,851.62
TOTAL	32,711.37	140.25	0.00	32,851.62
SM EMS				
CASH - CHECKING	44,471.46	0.00	44,471.46	0.00
NYCLASS	238,858.17	45,616.18	0.00	284,474.35
TOTAL	283,329.63	45,616.18	44,471.46	284,474.35
SW WATER DISTRICT				
CASH - CHECKING	6,444.85	0.00	21,255.37	-14,810.52
NYCLASS	87,171.97	373.76	0.00	87,545.73
WATER SAVINGS ACCOUNT	11,950.14	351,539.71	314,476.68	49,013.17
TOTAL	105,566.96	351,913.47	335,732.05	121,748.38
TA TRUST AND AGENCY				
CASH - CHECKING	41,621.58	106,903.28	102,861.06	45,663.80
HRA ACCOUNT	8,745.33	0.00	2,709.88	6,035.45
TOTAL	50,366.91	106,903.28	105,570.94	51,699.25
TOTAL ALL FUNDS	4,295,515.86	1,140,670.78	1,431,860.29	4,004,326.35

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND

TOWN OF JOHNSBURG

Page 1 of 10

WARREN COUNTY, NEW YORK

DATE OF AUDIT: 07/30/2024

NUMBER 012

TOTAL CLAIMS: \$242,562.59

To the Supervisor:

I certify that the vouchers listed on this Abstract were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Date

Town Clerk/Comptroller

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
548	AT&T MOBILITY 287322927895/Supervisor	A1220.4	36.74	12056 07/18/2024
579	Miller, Mannix, Schachner & June 2024/Town general	A1420.4	2,080.00	
579	Miller, Mannix, Schachner & June 2024/Assessment Matters	A1420.4	2,463.00	
548	AT&T MOBILITY 287322927895/Safety Officer	A1430.4	36.74	12056 07/18/2024
555	Home Depot credit services 7/5/24/Finance charges	A1430.4	6.01	
559	W. B. Mason Co. Inc. 247735593/calculator paper	A1430.4	14.82	
559	W. B. Mason Co. Inc. 247676948/HP 58A Toner Bookkeeper	A1430.4	74.99	
547	Frontier 7/31/2024/Dump	A1620.4	96.32	11987 07/16/2024
547	Frontier Ski Bowl Internet	A1620.4	29.99	11987 07/16/2024
549	National Grid 6/7/24-7/3/24/53088-24101 Welcome sign	A1620.4	21.18	12058 07/25/2024
549	National Grid 6/7/24-7/3/24/80896-62008 18RR Pl Lite	A1620.4	27.61	12058 07/25/2024
549	National Grid 6/7/24-7/3/24/13591-4004321 RR Place Kellogg building	A1620.4	842.07	12058 07/25/2024
549	National Grid 6/7/24-7/3/24/23240-34104 8 Peaceful Valley Road	A1620.4	101.26	12058 07/25/2024
555	Home Depot credit services 9623325/4 bags blacktop patch	A1620.4	69.36	
559	W. B. Mason Co. Inc. 247730143/hand soap	A1620.4	63.69	
549	National Grid 6/12/24-7/12/24/41088-24106 Monument park	A1620.4	33.59	12058 07/25/2024
578	Warren County Treasurer April Fuel/Buildings Fuel	A1620.4	260.71	

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND

TOWN OF JOHNSBURG

Page 2 of 10

WARREN COUNTY, NEW YORK

DATE OF AUDIT: 07/30/2024

NUMBER 012

TOTAL CLAIMS: \$242,562.59

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
578	Warren County Treasurer May Fuel/Buildings May Fuel	A1620.4	160.62	
549	National Grid 6/4/24-7/3/24/76640-33100 219 Main Street	A1620.4	21.02	12058 07/25/2024
559	W. B. Mason Co. Inc. 247820081/Cleaning supplies & toilet paper	A1620.4	122.31	
549	National Grid 6/7/24-7/3/24/20688-24100 - 2370 State Route 28 Court	A1620.43	63.24	12058 07/25/2024
578	Warren County Treasurer April Fuel/Garnet Lake Fire April Fuel	A380	96.00	
578	Warren County Treasurer April Fuel/JEMS April Fuel	A380	715.17	
578	Warren County Treasurer April Fuel/North Creek Fire	A380	85.33	
578	Warren County Treasurer May Fuel/JEMS May Fuel	A380	685.15	
578	Warren County Treasurer May Fuel/North River Fire May Fuel	A380	90.66	
563	Judy Brown 126969/Judy brown Mineral Shop 2024 Spring award	A6410.4	1,400.00	
555	Home Depot credit services 9623325/14' aluminum ladder	A7110.2	149.00	
558	UNITED AG & TURF NE 10686716/John Deere X350 mower 48" deck delivered	A7110.2	4,231.08	
548	AT&T MOBILITY 287322927895/Parks	A7110.4	78.52	12056 07/18/2024
551	CEIS INC 5605/6440/Ski Bowl Park	A7110.4	125.00	
555	Home Depot credit services 9623325/Cub cadet mower blades	A7110.4	83.00	
556	ADK Portable Custom Crushing 17035/Screened sand sodom playground	A7110.4	187.07	
557	EMERICH SALES AND SERVICES 2727801/4 sets mower blades cub cadet 50"	A7110.4	328.20	
578	Warren County Treasurer April Fuel/Parks Fuel	A7110.4	625.87	
578	Warren County Treasurer May Fuel/Parks May Fuel	A7110.4	886.74	
571	Ashleigh Lawrence 7/23/24/7/10/24-7/12/24 JYP	A7310.4	180.00	
571	Ashleigh Lawrence 7/23/24/7/15-/24-7/19/24 JYP	A7310.4	300.00	

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND

TOWN OF JOHNSBURG

Page 3 of 10

WARREN COUNTY, NEW YORK

DATE OF AUDIT: 07/30/2024

NUMBER 012

TOTAL CLAIMS: \$242,562.59

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
572	Nicole Williams 7/17/24/Lifeguard, CPR/AED Training	A7310.4	1,550.00	
576	Heather Olesheski 7/23/24/7/29/24-8/2/24 - JYC	A7310.4	300.00	
576	Heather Olesheski 7/23/24/8/5/24-8/9/24 - JYP	A7310.4	300.00	
577	Mary Olesheski 7/23/24/7/15/24 - JYP	A7310.4	60.00	
577	Mary Olesheski 7/23/24/7/29/24-8/2/24	A7310.4	300.00	
570	Town of Minerva MYP 2024/Tuition for 20 kids for MYP	A7310.41	2,600.00	
573	JEFF REYNOLDS 7/31/24/Line Dancing 7/31/24	A7989.4	400.00	
574	JEFF REYNOLDS 8/14/24/Line Dancing 8/14/24	A7989.4	400.00	
575	JEFF REYNOLDS 8/28/24/Line dancing 8/28/24	A7989.4	400.00	
548	AT&T MOBILITY 287322927895/ZEO	A8010.4	36.74	12056 07/18/2024
566	CDPHP 241950011198/8/1/24-8/31/24 Retiree	A9060.8	2,710.40	12060 07/25/2024
566	CDPHP 241950023050/8/1/24-8/31/24 Active	A9060.8	9,024.16	12060 07/25/2024

ABSTRACT OF AUDITED VOUCHERS

HIGHWAY FUND

TOWN OF JOHNSBURG

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WARREN COUNTY, NEW YORK

DATE OF AUDIT: 07/30/2024

NUMBER 012

TOTAL CLAIMS: \$242,562.59

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
578	Warren County Treasurer April Fuel/Highway Fuel	DA5110.4	8,592.33	
578	Warren County Treasurer May Fuel/Highway May Fuel	DA5110.4	6,073.02	
565	Tracey Road Equipment Inc X106061326/credit for sensor	DA5130.4	-212.50	
565	Tracey Road Equipment Inc X106061648/AFM, clamp,gasket, connector, elbow	DA5130.4	1,488.21	
565	Tracey Road Equipment Inc X106062255/Flash Tube 310 series	DA5130.4	91.44	
567	Brenntag Lubricants, LLC BLN24-619286/Hydraulic Fluid	DA5130.4	2,731.37	
568	Shaw Truck Repair 141705/Spring for 2005 Sterling	DA5130.4	612.63	
569	Staples Contract & Commercial 889863/Brother TN450 Black	DA5130.4	65.37	
566	CDPHP 241950011198/8/1/24-8/31/24 Retiree	DA9060.8	3,014.50	12060 07/25/2024
566	CDPHP 241950023050/8/1/24-8/31/24 Active	DA9060.8	15,885.94	12060 07/25/2024

ABSTRACT OF AUDITED VOUCHERS

WATER IMPROVEMENT PROJECT

TOWN OF JOHNSBURG

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WARREN COUNTY, NEW YORK

DATE OF AUDIT: 07/30/2024

NUMBER 012

TOTAL CLAIMS: \$242,562.59

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
560	Cedarwood Engineering Services 18-034_102/NC Water project - WIIA - 18-034	HB8340.44	25,532.50	
550	J&K Trucking & Excavating Inc Payment App #7/J&K Trucking pmt req#7	HB8340.45	83,863.80	

ABSTRACT OF AUDITED VOUCHERS

SEWER DISTRICT PROJECT

TOWN OF JOHNSBURG

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WARREN COUNTY, NEW YORK

DATE OF AUDIT: 07/30/2024

NUMBER 012

TOTAL CLAIMS: \$242,562.59

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
561	Lake George Region Plan Board 24-76/NBRC21GEDA03 - 4/1/24-6/30/24 Admin Services	HC8110.4	201.65	
562	Lake George Region Plan Board 24-77/USDA RD Contract 4/1/24-6/30/24 Admin Services	HC8110.4	967.92	

ABSTRACT OF AUDITED VOUCHERS

SKI BOWL MITIGATION PROJECT

TOWN OF JOHNSBURG

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WARREN COUNTY, NEW YORK

DATE OF AUDIT: 07/30/2024

NUMBER 012

TOTAL CLAIMS: \$242,562.59

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
552	SUOZZO, DOTY & ASSOCIATES 21-065(21)/6/1/24-6/30/24 -SBMG	HD8597.44	4,429.35	
564	Jim Jones Excavating Payment app #4/Jim Jones PMT #4 SBMG #01-79-15123	HD8597.45	52,109.08	

ABSTRACT OF AUDITED VOUCHERS

LIBRARY FUND

TOWN OF JOHNSBURG

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WARREN COUNTY, NEW YORK

DATE OF AUDIT: 07/30/2024

NUMBER 012

TOTAL CLAIMS: \$242,562.59

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
566	CDPHP 241950011198/8/1/24-8/31/24 Retiree	L9060.8	338.80	12060 07/25/2024

ABSTRACT OF AUDITED VOUCHERS

WATER DISTRICT

TOWN OF JOHNSBURG

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WARREN COUNTY, NEW YORK

DATE OF AUDIT: 07/30/2024

NUMBER 012

TOTAL CLAIMS: \$242,562.59

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
549	National Grid 6/7/24-7/3/24/71240-34105 Peaceful valley road pump	SW8320.4	22.69	12058 07/25/2024
553	Endyne, Inc. 495777/Water testing	SW8320.4	50.00	
553	Endyne, Inc. 496179/Water testing	SW8320.4	50.00	
554	FW Webb Company 86210559/Valve	SW8320.4	512.37	
566	CDPHP 241950011198/8/1/24-8/31/24 Retiree	SW9060.8	338.80	12060 07/25/2024

ABSTRACT OF AUDITED VOUCHERS

TRUST AND AGENCY

TOWN OF JOHNSBURG

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WARREN COUNTY, NEW YORK

DATE OF AUDIT: 07/30/2024

NUMBER 012

TOTAL CLAIMS: \$242,562.59

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
62	Warren County Sheriff PR #15 2024/#334/07 case 14000054	TA23	206.24	10174 07/16/2024
63	Anthem Blue Cross 0202407703393/8/1/24-9/1/24	TA27	99.72	10177 07/18/2024
60	NYS Child Support Processing BU PR #15/BU80063A2	TA49	244.00	10172 07/16/2024
61	NYS Child Support Processing BZ PR #15/BZ19950A1	TA49	300.00	10173 07/16/2024