

January 3, 2023 Organizational Meeting and Regular Meeting of the  
Town Board

at Tannery Pond and via Zoom

Join Zoom Meeting: <https://us02web.zoom.us/j/2172603617>

Meeting ID: 217 260 3617 Phone 1-646-558-8656

**DRAFT**

1. Pledge of Allegiance
2. Call the Organizational Meeting to order
3. Appointments
  - A. The following appointments by the Town Board which will be a one-year term:
    - Zoning Enforcement Officer – Colin Mangan - \$28,000.00/annually
    - Animal Control Officer – William Mosher - \$5,200.00/annually
    - Safety Officer – Ernie Dunkley - \$10,000/ annually
  - B. The following appointments by the Town Clerk, which will be for a period of one year:
    - Deputy Town Clerk – Joann Morehouse
    - Deputy Registrar – Joann Morehouse
  - C. Standing committees 2023:
    - Highway – Justin Gonyo, Pete Hoskins
    - Solid Waste and Sewer – Peter Horvath, Arnold Stevens, Justin Gonyo
    - Fire & EMS – Justin Gonyo, Arnold Stevens
    - Planning & Zoning, Johnsburg Garage –Gene Arsenault
    - Buildings, Parks & Recreation, Tannery Pond Center, Ski Bowl Drainage Mitigation Project, Highway Relocation –Gene Arsenault, Pete Hoskins
    - Personnel –Justin Gonyo and Pete Hoskins
    - Marketing and Economic Development, Comprehensive Plan update –Gene Arsenault, Laurie Arnheiter
    - Occupancy Tax – Aimee Azaert, Dwayne Spitzer, John Stafford, Patricia Conner
    - Water and Water district repairs –Arnold Stevens
    - Sewer Committee :Mike Bowers, Chuck Barton, Caron Koll, Amy Potter, Bone Bayse, David Cricklair, Matt Parobeck, Justin Gonyo, Arnold Stevens, Rob Wing.
    - Comprehensive Plan Update Committee: Laurie Arnheiter, Bone Bayse, Steve Ovitt, Kelly Nettle, Wayne LaMothe, Chuck Barton, Jim Townsend, Pete Hoskins

4. Salaries – Set salaries for the following Elected Officials for 2023:

<u>Name</u>	<u>Office</u>	<u>Amount</u>
Andrea Hogan	Supervisor	\$ 30,000.00
Arnold Stevens	Councilperson	\$ 5000.00
Gene Arsenault	Councilperson	\$ 5000.00
Alexander Pete Hoskins	Councilperson	\$ 5000.00
Justin Gonyo	Councilperson	\$ 5000.00
Jean Comstock	Town Clerk/Tax Collector/ Registrar of Vital Statistics	\$ 35,876.00
David Cavanagh	Justice	\$ 29,580.00
Fred Comstock	Highway Superintendent	\$ 54,075.00

All other salaried and hourly positions are reflected in the town budget for 2023

5. Designations:

- a. Designated dates, times and locations for Regular Town Board Meetings:  
All meetings will begin at 7:00 PM and will be held at Tannery Pond Center and via a virtual platform. Links to virtual participation will be posted on the town website.

Tuesday, January 17, 2023

Tuesday, February 7, 2023

Tuesday, February 21, 2023

Tuesday, March 7, 2023

Tuesday, March 21, 2023

Tuesday, April 4, 2023

Tuesday, April 18, 2023

Tuesday, May 16, 2023

Tuesday, June 20, 2023

Tuesday, July 18, 2023

Tuesday, August 15, 2023

Tuesday, September 5, 2023

Tuesday, September 19, 2023

Tuesday, October 3, 2023

Tuesday, October 17, 2023

*Thursday, November 9, 2023 (due to Election day on 11/7/23)*

Tuesday, November 21, 2023

Tuesday, December 5, 2023

Tuesday, December 19, 2023

- b. Polling places in the Town of Johnsbury - District # 1 (Wevertown) for all districts.
- c. Official Newspapers for the Town of Johnsbury, 2023- Sun Community News and the Post Star.
- d. Banks as official depositories for 2023 – Community Bank and Glens Falls National and New York Cooperative Liquid Assets Securities System (NYCLASS).

- e. Authorize Supervisor to designate a delegate to the Association of Towns annual meeting to be held February 19-22 and approve expenses for all attendees (per person: \$150 event registration, transportation \$300 , room \$960 ( 3 nights) food: per diem meal rate 2022 \$59/ day x 3 days = \$177. Total - \$1627 per person).
  - f. Designate the Town Clerk as delegate to Adirondack Association of Towns and Villages.
  - g. Designate 11 official holidays to be taken according to the Employee Handbook:  
New Year’s Day, Martin Luther King Jr. Day, The Third Monday in February for observance of Lincoln’s and Washington’s birthdays, Memorial Day, Juneteenth, Independence Day, Labor Day, Columbus Day, Veteran’s Day, Thanksgiving Day and Christmas Day
6. The following projects for 2023 were submitted by Highway Superintendent Comstock for agreement of the board: (commonly labeled 284 Agreements):
- 1.64 miles – Barton Mines Road – reclaim, change six (6) culverts, pave – 3” binder
  - Pave
    - Cemetery Road/Ridge Street - 2000’ x 20’
    - Pine Street - 490’ x 20’
    - Fairview Street - 1380’ x 20’
    - Osborne Street - 400’ x 20’
    - W. Holcomb - 400’ x 20’
    - The Lane (Wevertown) - 300’ x 13’
    - Durkin Road (new entrance) - 300’
  - Barton Mines Road (below Wilke) – eroded bank
  - Various culverts
7. Set mileage compensation for town business for 2022 to match IRS rate of 65.5 cents per mile.
8. Schedule the 2024 Organizational Meeting Tuesday, Jan 2, 2024 at Tannery Pond Community Center and virtually at 7:00PM
9. Bonding and Authorizations:
- a. Adoption of Town Officers bond for 2023
  - b. Authorization for payments in advance of audits of claims for postage and public utility services
  - c. Authorize supervisor to extend unexpended balances in their respective accounts for encumbering monies
  - d. Authorize town officers to purchase necessary supplies to carry on official duties in amounts not to exceed the budget
  - e. Authorize the Town Clerk to publish, in two issues, a summary of 2022 annual report of Supervisor ( AUD)
  - f. Authorize Standard Work-Day and Reporting for 2023

- g. Authorize use of Supervisor's Annual Report in lieu of Accounting to the State Comptroller ( AUD)
  - h. Authorize Supervisor to direct legal work on behalf of the town. To be reviewed and re- authorized annually.
  - i. Authorize Supervisor to place town monies in interest-bearing accounts when this can be done without interfering with operation of Town Government.
  - j. Authorize the Supervisor to execute the following contracts:
    - Dues, Adirondack Association of Towns and Villages- \$550
    - Dues, New York Association of Towns - \$1100
    - Dues, NYS Assoc. of Town Superintendents of Highways - \$200
    - Dues, Local Government Review Board - \$300
    - Dues APHNYS for Town Historian - \$50.00
    - Dues, New York State Assessor's Association 2022 membership -\$150
    - Dues, Warren County Assessor's Association 2022 -\$25.00
    - Legal Services Agreement with Miller, Mannix, Schachner and Hafner, LLC
    - Business Automation Services
    - \$2500.00 for Town Clerk software support/ maintenance
    - \$1500.00 for Zoning Enforcement Officer software support/ maintenance
    - \$ New York Municipal Insurance Reciprocal (NYMIR) for 2023 property and liability policy
    - JMT Engineering for Bridge NY services for the Highway Department
    - Cedarwood Engineering as engineers on call for town water, sewer districts
    - Jim Jones excavating for on-call services
    - Crane Mountain Mechanical for on-call services
10. Review and Adopt Town Procurement Policies
11. Accept Annual Review of Court Records and Dockets
12. Motion to adjourn Organizational Meeting

Tuesday, January 17, 2023 7:00PM at Tannery Pond and via Zoom

Public Hearing for Fire Contracts  
Regular Town Board Meeting

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1. Call to Order the Regular Town Board Meeting
2. Approve the Minutes of the December 20, 2022 Meeting
3. Old/New Business
  - a. EMS Contract
  - b. Local Law allowing first responder exemption
  - c. Sewer Project
  - d. Water District Repairs
  - e. Occupancy Tax Applications
  - f. Budget Resolutions for 2022 Fiscal Year
  - g. Letter of Interest for Animal Control Officer
4. Committee Reports
5. ZEO Permit Report
6. Warrants
7. Privilege of the Floor
8. Motion to Adjourn

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